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|  **Name of Bidder:**  |  **CDB PROJECT NO.** (\*   -   -     ) |
|  |
| **(\* INSERT TRADE HERE) CONTRACT REQUIREMENTS FOR MINORITY/WOMEN/VETERANS BUSINESS PARTICIPATION** |
|  |
| * 1. This project has goals for participation by minority and women owned businesses as first and second tier (level) subcontractors or suppliers, and as the prime contractor, in accord with the Business Enterprise for Minorities, Women, and Persons with Disabilities Act (30 ILCS 575)**.**

**GOALS:** The MBE/WBE goal for this contract is (\*INSERT PERCENT HERE) percent of the amount of the contract awarded by CDB. * 1. This project has goals for participation by veteran owned businesses as first and second tier (level) subcontractors or suppliers, and as the prime contractor, in accord with the Illinois Procurement Code (30 ILCS 500/45-57).

**GOALS:** The VBE goal for this contract is (\*INSERT PERCENT HERE) percent of the amount of the contract awarded by CDB. * 1. The contract award is defined as a Base Bid plus an or all alternates. Only MBE/WBE/VBE firms certified or registered with the Illinois Department of Central Management Services(CMS) are acceptable.

NOTE: MBE/WBE/VBE goals are in addition to those specified for workforce projections (DHR Form PC-2 Form). |
|  |
| **INSTRUCTIONS:** When Goals are established, the Bidder shall include below the names of certified minority/women/veteran owned business enterprises which will perform at least the percentage of the work specified in the Goals statement (see above) and the proposed dollar value of subcontract (percentage values are not acceptable). If the Bidder is a MBE/WBE/VBE, then list the work to be done with own forces on the form. If the Bidder needs assistance in identifying subcontractors or suppliers, contact CDB’s Fair Employment Practices Unit(FEP) Unit and assistance will be provided in accordance with the MBE/WBE/VBE requirements in the Standard Documents for Construction. Efforts to comply with these requirements will be considered in evaluating whether the bid is responsive. * **A completed 4105 Form should be provided with the vendor’s bid. Submission of a blank 4105 form (defined as no participation listed) with a bid that includes Minorities, Women or Veterans Business Enterprise goals requires submission of Good Faith Effort (GFE) documentation (without notice) within 4 (four) calendar days of the bid date and checking the associated box on the 4105 form. In this case a 10 day cure period is not applicable. Good Faith Effort documentation should identify efforts made prior to bid due date. Failure to provide any of the required documentation may result in the vendor’s bid being deemed non-responsive. Submit documentation to CDB.FEP@illinois.gov.**
* **If the percentage of the work (Base Bid plus all Alternates) is less than the specified goals, bidder shall be notified and afforded a period not to exceed 10 (ten) calendar days from the date of notification (10 day cure period) to cure deficiencies or submit written evidence of its good faith efforts to achieve the goals.**
* **Firms cannot be identified after the 10 day cure period.**
* **Failure to identify firms, submit good faith effort, or both within the 10 day cure period will result in rejection of bid.**
* **Firms shall be certified or registered with CMS as an MBE/WBE/VBE prior to bid opening.**
* **Firms can only be used to satisfy one goal, MBE, WBE, or VBE – not multiple goals.**
* **See the 2009 Standard Documents for Construction and the most current Supplement: 00 43 39 .10 – Calculation of MBE/WBE/VBE Participation as a Material Supplier or Subcontractor.**
 |
| **BIDDER’S MBE/WBE/VBE PARTICIPATION SHOULD BE LISTED ON THE FOLLOWING BASE BID SHEETS AND ALTERNATE SHEETS (IF APPLICABLE).** (Attach additional sheet if necessary)  |

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|  **Name of Bidder:**  |  **CDB PROJECT NO.** (\*   -   -     ) |
| **BASE BID:** |  |
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|  | CDB Prequalification or Registration Number, Name of MBE/WBE/VBE FirmAddressCity State Zip | Proposed$ Value of Subcontract | TelephoneNumber | MBE/WBE/VBE DesignationAndCertifying Agency | **Trade Performed or Supply Provided** | **Description / Scope of Work** |  | **CDB Use Only****CMS Expiration Date** |  |
| 1. |  |  |  |  [ ]  MBE [ ]  WBE  [ ]  VBE[ ]  Certified by CMS |  |  |  |  |  |
| 2. |  |  |  |  [ ]  MBE [ ]  WBE  [ ]  VBE[ ]  Certified by CMS |  |  |  |  |  |
| 3. |  |  |  |  [ ]  MBE [ ]  WBE  [ ]  VBE[ ]  Certified by CMS |  |  |  |  |  |
| 4. |  |  |  |  [ ]  MBE [ ]  WBE  [ ]  VBE[ ]  Certified by CMS |  |  |  |  |  |
| 5. |  |  |  |  [ ]  MBE [ ]  WBE  [ ]  VBE[ ]  Certified by CMS |  |  |  |  |  |
| 6. |  |  |  |  [ ]  MBE [ ]  WBE  [ ]  VBE[ ]  Certified by CMS |  |  |  |  |  |
| 7. |  |  |  |  [ ]  MBE [ ]  WBE  [ ]  VBE[ ]  Certified by CMS |  |  |  |  |  |
| 8. |  |  |  |  [ ]  MBE [ ]  WBE  [ ]  VBE[ ]  Certified by CMS |  |  |  |  |  |

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ALTERNATE BID No. \_\_\_\_\_\_\_

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|  | CDB Prequalification or Registration Number, Name of MBE/WBE/VBE FirmAddressCity State Zip | Proposed$ Value of Subcontract | TelephoneNumber | MBE/WBE/VBE DesignationAndCertifying Agency | **Trade Performed or Supply Provided** | **Description / Scope of Work** |  | **CDB Use Only****CMS Expiration Date** |  |
| 1. |  |  |  |  [ ]  MBE [ ]  WBE  [ ]  VBE[ ]  Certified by CMS |  |  |  |  |  |
| 2. |  |  |  |  [ ]  MBE [ ]  WBE  [ ]  VBE[ ]  Certified by CMS |  |  |  |  |  |
| 3. |  |  |  |  [ ]  MBE [ ]  WBE  [ ]  VBE[ ]  Certified by CMS |  |  |  |  |  |

ALTERNATE BID No. \_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | CDB Prequalification or Registration Number, Name of MBE/WBE/VBE FirmAddressCity State Zip | Proposed$ Value of Subcontract | TelephoneNumber | MBE/WBE/VBE DesignationAndCertifying Agency | **Trade Performed or Supply Provided** | **Description / Scope of Work** |  | **CDB Use Only****CMS Expiration Date** |  |
| 1. |  |  |  |  [ ]  MBE [ ]  WBE  [ ]  VBE[ ]  Certified by CMS |  |  |  |  |  |
| 2. |  |  |  |  [ ]  MBE [ ]  WBE  [ ]  VBE[ ]  Certified by CMS |  |  |  |  |  |
| 3. |  |  |  |  [ ]  MBE [ ]  WBE  [ ]  VBE[ ]  Certified by CMS |  |  |  |  |  |

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|  **Name of Bidder:**  |  **CDB PROJECT NO.** (\*   -   -     ) |

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| The Bidder represents to CDB that, to the best of its knowledge and belief: |
|  | 1. | Each of the subcontractors and suppliers listed is certified by Central Management Services under the provisions and definitions of the Minority/Women/Veterans Business Enterprise Program Acts as a minority, women or veteran owned business. |
|  | 2. | The subcontract(s) which will be executed by the Bidder for the first and/or second level subcontractors and suppliers if the bidder is awarded this contract by CDB will meet or exceed the specified MBE/WBE goals and will comply with all provisions of the Minority/Women Business Enterprise Program Act. |
|  | 3. | The subcontract(s) which will be executed by the Bidder for the first and/or second level subcontractors and suppliers if the bidder is awarded this contract by CDB will meet or exceed the specified VBE goals, and will comply with all provisions of 30 ILCS 500/45-57. |

**If a blank 4105 form (defined as no participation listed) is submitted with the bid, the bidder shall check the box that it will submit good faith effort documentation (without notice) within 4 calendar days following the date of the bid opening:** [ ]  **check if applicable**

**Bidder agrees to and certifies that it will comply with the contractual requirements specified in Article 00 43 39 of CDB’s Standard Documents for Construction, and the most current Supplement, regarding the Minority/Women/Veterans Business Enterprise Program Acts.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_**

**Signature, Title Date**

**SIGNATURE IS REQUIRED**