

## Addendum No. 1 includes:

1. Addition of form, 'Offer to the State', published to [2025 Illinois Stretch Energy Code Technical Advisor - Illinois Capital Development Board](#)
2. Responses to questions.
3. Amendments to the Request for Proposal
  - a. Section C.1. : Remove 'References' as a separate file to submit and add e-Builder submittal instructions.
  - b. Section F.5. : Clarification on submitting offeror's pricing.

### *Responses to Questions:*

#### Question:

RE: F.2.3: Does this mean that we must have provided technical advisor services to 2 different states in order to be considered? If similar services were provided to 1 state or 1 city, that would not suffice?

#### Answer:

References must come from governmental employees in 2 different states. They are not required to be employees of State government, they could be employees of municipalities, counties or other forms of governmental units.

Similar services provided to 1 state or 1 city in different states would suffice.

### *Amendments to Request for Proposal*

#### **C.1. REQUIRED DOCUMENTS TO COMPLETE AND SUBMIT**

- Vendor Disclosure or IPG Active Registered Vendor Disclosure
- Offer to State
- Technical response
- Commitment to Diversity
- ~~References~~

Blank documents may be found at:

<https://cdb.illinois.gov/procurement/2025illinoisstretchenergycodetechnicaladvisor.html>

Failure to submit Vendor Disclosure or IPG Active Registered Vendor Disclosure, as applicable, and the Utilization Plan(s), as applicable, with the Offer submitted in e-Builder shall render the Offer non-responsive.

Offerors are required to submit their response to the State’s solicitation through e-Builder. Any information sent to the State outside of e-Builder for example by US Mail, FedEx, UPS, e-mail, or hand delivery, will neither be accepted nor considered. Offeror submissions will only be considered if they are received through e-Builder and on or before the time and date indicated as the “Bid Due” on the e-Builder Bid Package. Any required attachments must be submitted via e-Builder.

**TO SUBMIT OFFER VIA e-BUILDER:**

- [Click the URL provided on 2025 Illinois Stretch Energy Code Technical Advisor - Illinois Capital Development Board](#)
- [Log into the e-Builder Bid Portal. If you have not previously used the Bid Portal, you may create an account by clicking the “Create Account” button on the login page and entering the required information.](#)
- [For Step 1 Bid Form - \*\*Please input \\$0 in the Total Cost column.\*\* Offeror’s Pricing for the RFP proposal should be submitted in the Offer to State response document \(see Step 2\).](#)
- [For Step 2 Response Documents, which is the second tab in the middle of the screen, offerors should upload required documents as a PDF. These documents include:](#)
  - [Vendor Disclosure or IPG Active Registered Vendor Disclosure](#)
  - [Offer to State](#)
  - [Technical response \(include the following three \(3\) tables of Technical Requirements: Mandatory Requirements without Evidence \(Section F.1\), Mandatory Requirements with Evidence \(Section F.2\), and Proposed Technical Solution \(Section F.3\)](#)
  - [Commitment to Diversity \(Section F.4\)](#)
- [After clicking Submit, an email will be sent to the sender’s email address to confirm receipt of the submittal.](#)
- [It is the offeror’s responsibility to ensure that all required documentation is attached in the portal.](#)
- [For additional assistance related to the e-Builder system, email \[CDB.eBuilderSupport@illinois.gov\]\(mailto:CDB.eBuilderSupport@illinois.gov\). Questions submitted through the e-Builder module will not be reviewed or responded to.](#)

Capital Development Board  
2025 Illinois Stretch Energy Code Technical Advisor  
RFP – Addendum No. 1

In the event that the offeror experiences technical errors uploading and submitting its proposal into the system, the offeror must submit a screenshot of the error it receives to CDB.CPO@illinois.gov prior to the submission deadline. Once the error has been submitted, an offeror will be provided detailed instructions on submitting its proposal via an alternative file transfer system. CDB will evaluate the information provided in the email and, in consultation with the CPO's office, determine if the proposal should be accepted or rejected.

## **F.5. PRICING**

F.5.5 OFFEROR'S PRICING OFFER: Enter pricing on the Offer to the State form. ~~Enter Pricing in the line item of (e-Builder).~~