



PROFESSIONAL SERVICES BULLETIN

TABLE OF CONTENTS

Submittals for projects appearing in this *Professional Services Bulletin* are due by **11:00 a.m., March 11, 2010**

The projects from this bulletin will be presented at the **May 11, 2010 Board Meeting.**

NOTICE TO RECIPIENTS: Please read carefully and follow all rules and instructions in this document.

REMINDER: You are able to access the 255 Form (**REVISED 05/09**) in the Reference Library Section of CDB's website. Use only this version of the form for submittal.

Posted to website 2/24/10.

Board Meeting results can be found on CDB's website May 12, 2010.

CDB's Internet Address:
www.cdb.state.il.us

		Page
General Information		2
Public Act 095-0971		6
(REQUIRED CHANGE)		
Project No.	Project Descriptions	
039-150-162	Plan and Begin Upgrade of Electrical Systems - Ph II, Illinois State Fairgrounds - Springfield	7
039-150-164	Replace HVAC - Administration Building Illinois State Fairgrounds - Springfield	8
102-432-025	Replace/Upgrade Electrical Service Jake Wolf Memorial Hatchery - Topeka	9
120-021-012	Replace Roofing Systems Southwestern Correctional Center - East St. Louis	10
120-135-058	Replace Roofs on Housing Units Logan Correctional Center - Lincoln	11
120-245-070	Replace Roofing Systems Vienna Correctional Center - Vienna	12
125-300-004	Replace Sprinkler System Illinois Youth Center - Kewanee	13
250-025-022	Upgrade HVAC System James R. Thompson Center - Chicago	14
321-010-095	Life Safety Improvements to Two Residence Buildings, Alton Mental Health Center - Alton	15
321-060-047	Upgrade for Life/Fire Safety Compliance Fox Developmental Center - Dwight	16
546-385-035	Construct a Training Device/Simulation Facility Marseilles Armory (Training Area) - Marseilles	17
624-060-031	Repair Parking Ramp Revenue Building (Willard Ice Building) - Springfield	18
750-010-007	Install Emergency Generator Michael J. Howlett Building - Springfield	19

PROFESSIONAL SERVICES BULLETIN GENERAL INFORMATION

The procurement of design services by the Capital Development Board (CDB) is governed by the Illinois Compiled Statutes, 30ILCS 535, Architectural, Engineering, and Land Surveying Qualifications Based Selection Act.

This Bulletin is the advertisement to procure design services whose official notification is made via CDB's website, www.cdb.state.il.us.

Listed below are important guidelines, instructions and general information. Please read the following information carefully.

Unless otherwise specified, submittal(s) are to be sent to:

**Qualifications Based Selection (QBS) Committee
Capital Development Board
3rd Floor, William G. Stratton Building
401 South Spring Street
Springfield, IL 62706**

CDB is not responsible for submittal(s) sent to any individual within CDB or to another office.

SUBMITTAL REQUIREMENTS:

- In accordance with 44 Illinois Administrative Code 980.130:
 - a) All A/Es submitting statements of qualifications for a project shall be prequalified with CDB prior to the date and time that the submittal(s) are due. Failure to be prequalified will result in rejection of the submittal(s).
 - b) Consultants that will be performing architectural, engineering or land surveying professional services for the Prime A/E submitting the 255 form shall be prequalified with CDB prior to the date and time that the submittal(s) are due. Failure of the professional consultants to be prequalified shall result in rejection of the Prime A/E's submittal(s).
- In accordance Public Act 095-0971:
 - a) If the Prime A/E is required to be registered with the Board of Elections, then the registration certificate must be submitted with the 255 form.

PREQUALIFICATION:

- What type of firm needs to be prequalified with CDB?

Any firm providing Architectural, Engineering, Asbestos Abatement design services or Land Surveying.
- To verify that all design firms (Prime and/or Consultants) are currently prequalified with CDB, please access CDB's website, <http://www.cdb.state.il.us/forms/download/arch.pdf>.

- To obtain prequalification forms you may access CDB's website, <http://www.cdb.state.il.us/forms/download/AEprequal.doc> or contact Jim Dautel at 217/782-1383.
- CDB requires within its prequalification process that all firms obtain Illinois Department of Human Rights eligibility number.
- Please notify Jim Dautel within ten (10) days of any significant changes in the information provided in your firm's prequalification application form.
- If selected, CDB prequalification is required until the issuance of the contract. It is the responsibility of all firms to maintain a current CDB prequalification status.
- Corporations, LLPs and LLCs shall be in good standing with the Illinois Secretary of State, Corporation Division, to be granted prequalification and issued a contract.
- Firms must be properly licensed in the respective profession(s) with the Department of Professional Regulation and the Department of Public Health.

SUBMITTAL PROCEDURES:

- **REMINDER:** You are able to access the **REVISED 255 Form** located at the CDB's website at <http://www.cdb.state.il.us/forms/download/255form-5.1.09.doc>. A copy of this form is no longer included in this publication. Use only this version of the form for submittal.
- ***One (1) original and three (3) copies of the 255 form are necessary for each project submittal. One (1) copy of the Board of Elections registration certificate is necessary for each project submittal.***
- By making a submittal, the firm attests that it has read the certifications and disclosures required by the Professional Services Agreement (PSA) and the A/E Manual.
- In order that all submittal(s) are similar, do not include pictures or other graphics. This form is not to be a marketing brochure. Provide only the information requested. It is not necessary to submit a copy of your CDB prequalification letter.
- Cover/transmittal letters on the CDB 255 form or accordion binders will not be accepted. The CDB 255 form is the only information accepted as the submittal.
- Use staples to bind the CDB 255 form.
- The name of the firm making the submittal must be the legal name associated with the taxpayer's identification number and as provided on that firm's prequalification application.
- The firm making the submittal must be the office location where the work is being performed. *The office location must be prequalified either as the home office or branch office. Branch Offices not prequalified will not be accepted.*
- The original submittal must contain the signature of the firm's president, vice president, partner or sole owner or any other person authorized to execute business for the firm.
- Submittal(s) for more than one project may be mailed or packaged together. Separate envelopes are not required.

- The submittal shall include the names of persons who will perform the services, including their project assignment or duties, as well as a resume of their experience and expertise that qualifies them to perform the assignment. This includes the listed Consultant's designated staff.
- The A/E shall clearly indicate the anticipated percentage of the services that will be performed by each listed Consultant.
- The Prime A/E must use the Consultants and staff as submitted in their CDB 255 form. Consultants are considered first tier and shall hold a contract directly with the firm submitting the 255 form.
- Project team changes will not be allowed without prior written approval of the **Capital Development Board's Executive Director**.
- Faxed submittal(s) will not be accepted.
- Submittal(s) received on the designated date at or prior to 11:00 a.m. (CST) deadline will be given consideration.

REJECTIONS WILL OCCUR FOR THE FOLLOWING REASONS:

- Submittals received after the designated due date and time as stated on the Professional Services Bulletin.
- Submittals received from a branch office that is not prequalified with CDB.
- Including pictures or any graphics will result in rejection of the submittal(s).
- Failure of the Prime A/E firm to be prequalified will result in rejection of the submittal(s).
- Failure of the Consultants (providing regulated design services) to be prequalified will result in rejection of the Prime A/E's submittal(s).
- Including any individual previous contract values can result in rejection of the submittal(s).
- If a firm's or their Consultant's prequalification expires during the selection process, CDB reserves the right to remove the submittal from consideration, recommend another firm for final selection or cease negotiations of a contract and commence negotiations with another firm.
- Any incorrect, incomplete or misleading information given on the CDB 255 form may result in the rejection of a submittal. Please be sure to have the information completed in its entirety.
- Failure to sign the 255 submittal(s).
- Failure to comply with Public Act 095-0971 reporting requirements, if not remedied within five business days, will result in rejection of the submittal(s).

SELECTION PROCESS:

- Selection of design firms by CDB is not based on competitive bidding but on the firm's professional qualifications. Consideration criteria may include, but not limited to: experience and expertise of professional personnel assigned to the project, relevant project experience, prior performance, willingness to meet time requirements, proximity to site, workload/recent selections, minority/female business enterprise participation.

- CDB strongly encourages MBE/FBE firms to apply for selection as the Prime A/E and to seek participation as a Consultant with Prime A/E firms.
- Subsequent to 255 submittal deadline, members of the A/E Selection Committee are not available to discuss project specifics. CDB procedures ensure that all members of the committee are provided with detailed information concerning prior performance, current projects and all submittal information by the A/E firms.
- For interview level projects, all parties, including **ALL CONSULTANTS**, shall be available to participate in the interview process. *Not all firms that submit will be interviewed. The A/E Selection Committee will select 3-5 (typically 4) firms to be invited to participate in the interview process.*
- Results of the selection process are available on CDB's website (www.cdb.state.il.us) the day after the Board Meeting as designated on the respective bulletin cover.

FEE NEGOTIATION:

- To ensure that the completion of the project is not delayed by extended or long negotiations before the start of the contract work, the CDB representative negotiating the contract will state the length of time the firm will be limited to in preparing its estimate of effort and cost. Should CDB be unable to successfully negotiate a contract with the recommended A/E, CDB will immediately proceed to negotiate with the second ranked firm.
- The determination of compensation for the performance of basic services is through negotiation of fees and services with CDB based on the following criteria:
 1. The project type classification.
 2. The scope of basic services required to complete the agreed upon project scope.
 3. The degree of difficulty of the scope of basic services' tasks as applied to the particular project.
 4. The proposed project construction budget. (Used primarily as a benchmark reference.)
- Projects shall be classified as either new construction (N) or remodeling (R). Each classification is broken down into three levels of complexity as described below:

Group I	Generally, the most complex projects in both design and detail and shall involve complex programs, mechanical systems, code requirements, etc.
Group II	Generally, projects with normal or average complexity may include a combination of more and less complex elements in the scope.
Group III	Generally, these projects shall be of simple or repetitive construction without any great degree of special finish or design effort. May include projects where equipment purchases comprise a large portion of the construction budget.

IMPORTANT ETHICS REQUIREMENTS FOR VENDORS TO THE STATE OF ILLINOIS

On September 25, 2008, the Illinois legislature passed Public Act 095-0971 (the "Act"), which contains new registration and reporting requirements for many State vendors and bidders, as well as additional limitations on campaign contributions by these entities and their affiliated entities. The full text of the Act, as well as a Fact Sheet about it, may be found on the Illinois Procurement Bulletin, www.purchase.state.il.us.

Public Act 095-0971

The Prime A/E will need to certify whether or not registration with the Board of Elections is applicable. This certification is provided in the revised 255 form. If registration is required, then the Prime A/E will need to provide the certificate with each 255 submittal.

Public Act 095-0971, effective January 1, 2009, requires that any bidder/vendor be registered with the Board of Elections if 1) the company's annual total of bid/proposals on State contracts in a given calendar year exceed \$50,000; 2) the company's annual total of bid/proposals on State contracts, combined with the annual total of State contracts already awarded in a calendar year, exceed \$50,000; or 3) the company's annual total of State contracts already awarded in a calendar year exceed \$50,000. The Act also contains limitations on campaign contributions by State Vendors and their affiliated entities.

The 255 form is considered a proposal and, therefore, is subjected to the above requirement. Although exact contract amounts are not determined until negotiations are completed, projects typically listed in the bulletin could have total professional services contract values in excess of \$50,000. Therefore, by submitting the 255 form(s) your firm may need to place an emphasis on registering with the Board of Elections.

The CDB 255 form has been updated to include this new requirement. Each submittal is required to use the revised 255 form and must comply or it will result in rejection of the submittal.

**CDB PROJECT NO. 039-150-162
Department of Agriculture
Plan and Begin Upgrade of Electrical Systems - Phase II
Illinois State Fairgrounds - Springfield**

CDB PROJECT MANAGER: Gary Kitchen

APPROPRIATED AMOUNT: \$600,000

ESTIMATED TOTAL PROJECT COST: \$6,900,000

INTERVIEW LEVEL

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$100,000 (Initially)

PROJECT FEE CLASSIFICATION: Group II R

The Illinois State Fairgrounds is located on a 366 acre site originally constructed in 1894.

The scope of work provides for planning and beginning the upgrade and/or replacement of the secondary power distribution system, including vendor tombstones and all other associated improvements. This project may be multiphased.

The interviews for this project will be scheduled for April 15, 2010.

<p>The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.</p>
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<p>ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.</p>
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CDB PROJECT NO. 039-150-164
Department of Agriculture
Replace HVAC - Administration Building
Illinois State Fairgrounds - Springfield

CDB PROJECT MANAGER: Monte Law

APPROPRIATED AMOUNT: \$3,212,000
ARRA ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT: \$1,800,000
ESTIMATED TOTAL PROJECT COST: \$5,012,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$1,250,000

PROJECT FEE CLASSIFICATION: Group II R

The Illinois State Fairgrounds is located on a 366 acre site originally constructed in 1894.

The scope of work provides for replacing the four chillers and one cooling tower and associated pumps and piping in the Administration Building. The work also includes upgrading the fairground's energy management system which serves multiple buildings. The Historic Preservation Agency should be consulted during every phase of the project.

An additional component of this project will be funded with ARRA Energy Efficiency and Conservation Block Grant Funds (EECBG). The scope is provided below and this component of the project will include ARRA reporting requirements. Services may also include completing an application for the Energy Efficiency Portfolio Rebate Program through the Department of Commerce and Economic Opportunity.

The scope of work provides for replacing existing lighting with energy efficient lighting and replacing hot water heaters and associated components.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

**CDB PROJECT NO. 102-432-025
Department of Natural Resources
Replace/Upgrade Electrical Service
Jake Wolf Memorial Hatchery - Mason County**

CDB PROJECT MANAGER: Bill Spainhour

**APPROPRIATED AMOUNT: \$348,000
ESTIMATED TOTAL PROJECT COST: \$1,706,000**

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$500,000

PROJECT FEE CLASSIFICATION: Group II R

The Jake Wolf Memorial Hatchery is a 57,968 square foot, seven-building facility constructed in 1980.

The scope of work provides for replacing motor control centers in the main hatchery building and replacing a switchboard in the generator building. It also includes replacing all panelboards, feeders, control wiring, controls and any other associated work. This project may be multiphased.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 120-021-012
Department of Corrections
Replace Roofing Systems
Southwestern Correctional Center - East St. Louis

CDB PROJECT MANAGER: Larry Pettis

APPROPRIATED AMOUNT: \$825,000
ESTIMATED TOTAL PROJECT COST: \$825,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$250,000

PROJECT FEE CLASSIFICATION: Group III R

The Southwestern Illinois Correctional Center is a 130,870 square foot, 15-building facility constructed in 1951.

The scope of work provides for removing approximately 44,000 square feet of ballasted EPDM roof to the deck and replacing it. A fully adhered EPDM roof is suggested. A cool roof should be considered.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 120-135-058
Department of Corrections
Replace Roofs on Housing Units
Logan Correctional Center - Lincoln

CDB PROJECT MANAGER: Jane Gucker

APPROPRIATED AMOUNT: \$829,000
ESTIMATED TOTAL PROJECT COST: \$829,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$250,000

PROJECT FEE CLASSIFICATION: Group III R

The Logan Correctional Center is a 526,195 square foot, 62-building facility constructed in 1930.

The scope of work provides for replacing approximately 39,860 square feet of roofing on two housing units. The work includes new decking, ventilation, sheet metal, membrane roofs and all necessary accessories. A cool roof should be considered.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 120-245-070
Department of Corrections
Replace Roofing Systems
Vienna Correctional Center - Johnson County

CDB PROJECT MANAGER: Erik Luckett

APPROPRIATED AMOUNT: \$940,000
ESTIMATED TOTAL PROJECT COST: \$940,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$250,000

PROJECT FEE CLASSIFICATION: Group III R

The Vienna Correctional Center is a 544,424 square foot, 63-building facility constructed in 1930.

The scope of work provides for replacing approximately 160,000 square feet of standing seam metal and EPDM roofing systems on four buildings. A cool roof should be considered. Asbestos abatement may be required.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

**CDB PROJECT NO. 125-300-004
Department of Juvenile Justice
Replace Sprinkler System
Illinois Youth Center - Kewanee**

CDB PROJECT MANAGER: Steve Halm

APPROPRIATED AMOUNT: \$600,000

ESTIMATED TOTAL PROJECT COST: \$6,500,000

INTERVIEW LEVEL

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$1,500,000

PROJECT FEE CLASSIFICATION: Group III R

The Illinois Youth Center at Kewanee is a 227,480 square foot, 11-building facility constructed in 2001.

The scope of work provides for planning and beginning the removal and replacement of the existing sprinkler system with a "wet pipe" system, including fire pump, hose cabinets, fire extinguishers and all other accessories. The scope also includes removing and replacing approximately 23,000 square feet of drywall ceiling in all buildings to facilitate construction.

The interviews for this project will be scheduled for April 20, 2010.

<p>The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.</p>
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CDB PROJECT NO. 250-025-022
Department of Central Management Services
Upgrade HVAC System
James R. Thompson Center - Chicago

CDB PROJECT MANAGER: Mohammad Haq

APPROPRIATED AMOUNT: \$4,150,000

ARRA ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT: \$600,000

ESTIMATED TOTAL PROJECT COST: \$4,750,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$1,000,000

PROJECT FEE CLASSIFICATION: Group II R

The James R. Thompson Center (J0205) is a 1,200,000 square foot, 19-story building constructed in 1985.

The scope of work provides for replacing two rotary screw compressors, the evaporative condensers that serve the compressors, and the six original refrigeration pumps. The work also includes providing new DDC controls and new electric control valves for the thermal storage system and connecting these new controls to the existing building's control system, replacing control valves at the direct expansion (DX) cooling coils at the air handling units, replacing the water in the ice storage tanks with water that has a "safe" corrosion inhibitor, and providing all necessary electrical work in support of mechanical work. In addition, the work includes adding controls and components to ensure compliance with ASHRAE 15.

An additional component of this project will be funded with ARRA Energy Efficiency and Conservation Block Grant Funds (EECBG). The scope is provided below and this component of the project will include ARRA reporting requirements. Services may also include completing an application for the Energy Efficiency Portfolio Rebate Program through the Department of Commerce and Economic Opportunity.

The scope of work provides for replacing existing lighting throughout the building, including stair lighting and exit signs with energy efficient lighting.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 321-010-095
Department of Human Services
Life Safety Improvements to Two Residence Buildings
Alton Mental Health Center - Madison County

CDB PROJECT MANAGER: Steve Sias

APPROPRIATED AMOUNT: \$932,000
ESTIMATED TOTAL PROJECT COST: \$932,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$250,000

PROJECT FEE CLASSIFICATION: Group II R

The Forensic Service Building (BD081) is a 98,000 square foot, one-story building constructed in 1996. Locust Cottage (BD013) is an 11,424 square foot, one-story building constructed in 1937.

The scope of work provides for repairing and replacing existing building elements at the Forensic Services Building and Locust Cottage to achieve compliance with applicable life safety codes and standards including work at doors, fire separation assemblies, egress routes, emergency lighting, fire alarms and other fire protection equipment. The Illinois Historic Preservation Agency should be consulted during every phase of the project.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 321-060-047
Department of Human Services
Upgrade for Life/Fire Safety Compliance
Fox Developmental Center - Dwight

CDB PROJECT MANAGER: Bill Spainhour

APPROPRIATED AMOUNT: \$353,000

ARRA ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT: \$175,000

ESTIMATED TOTAL PROJECT COST: \$528,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$250,000

PROJECT FEE CLASSIFICATION: Group II R

The Main Building (BZ001) is a 44,333 square foot, three-story building constructed in 1901. The Administration Building (BZ002) is a 36,922 square foot, two-story building constructed in 1901. The Hospital Building (BZ008) is a 36,877 square foot, five

The scope of work provides for installing fire dampers in the horizontal bathroom exhaust duct penetrations of a rated shaft and in the supply and exhaust air duct penetrations of the elevator equipment room. The work also includes filling in one existing window with masonry and modifying and adding to existing sprinkler systems. The Illinois Historic Preservation Agency should be consulted during every phase of the project.

An additional component of this project will be funded with ARRA Energy Efficiency and Conservation Block Grant Funds (EECBG). The scope is provided below and this component of the project will include ARRA reporting requirements. Services may also include completing an application for the Energy Efficiency Portfolio Rebate Program through the Department of Commerce and Economic Opportunity.

The scope of work provides for removing two water heaters in building #1 (constructed in 1901) and two in building #8 (constructed in 1944), along with all related controls, circulating pumps and associated piping and installing new insulated piping, three in-line on-demand steam heated water heaters, pumps and balancing valves.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 546-385-035
Department of Military Affairs
Construct a Training Device/Simulation Facility
Marseilles Armory (Training Area) - LaSalle County

CDB PROJECT MANAGER: Bill Mabie

APPROPRIATED AMOUNT: \$650,000 (Federally Funded)
ESTIMATED TOTAL PROJECT COST: \$650,000 (Federally Funded)

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$250,000

PROJECT FEE CLASSIFICATION: Group N/A (Federal Fee Table)

The Marseilles Training Area is a 206,445 square foot, 53-building facility constructed in 1960.

The scope of work provides for constructing an approximately 3,500 square foot pre-engineered building, including HVAC, electrical, and plumbing systems, restrooms, briefing/control room, storage area, and a utility room.

Bid level documents must be completed within 30 days after the award of the Professional Services Agreement and the construction contracts must be awarded by September 30, 2010.

The project orientation meeting will be held on May 12, 2010.

<p>The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.</p>
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CDB PROJECT NO. 624-060-031
Department of Revenue
Repair Parking Ramp
Revenue Building (Willard Ice Building) - Sangamon County

CDB PROJECT MANAGER: John Begue

APPROPRIATED AMOUNT: \$2,791,000
ESTIMATED TOTAL PROJECT COST: \$2,791,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$750,000

PROJECT FEE CLASSIFICATION: Group III R

The Willard Ice Building is a 913,236 square foot building constructed in 1982.

The scope of work provides for repairing the structure, upgrading the lighting, providing corrosion protection, and resurfacing all levels of the garage to prohibit further water infiltration and subsequent deterioration of the structure.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 750-010-007
Office of the Secretary of State
Install Emergency Generator
Michael J. Howlett Building - Springfield

CDB PROJECT MANAGER: Ed James

APPROPRIATED AMOUNT: \$791,000

ARRA ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT: \$3,700,000

ESTIMATED TOTAL PROJECT COST: \$4,491,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$1,000,000

PROJECT FEE CLASSIFICATION: Group II R

The Michael J. Howlett Building (M0102) is a 450,000 square foot, eight-story building constructed in 1929.

The scope of work provides for replacing the generator with a unit large enough to provide basic building services during a power outage.

An additional component of this project will be funded with ARRA Energy Efficiency and Conservation Block Grant Funds (EECBG). The scope is provided below and this component of the project will include ARRA reporting requirements.

The scope of work provides for replacing existing lighting throughout the building with energy efficient lamps and ballasts.

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.