



Request for Information (RFI)

Facility Condition Assessment Services (FCAS)

Purpose and Objective

Summary

This RFI invites participants to submit non-price information about the availability of specified types of supplies and services. The RFI is not a procurement method and will not result in a participant receiving a contract. (44 Ill. Adm. Code 8.15) Responding to the RFI is not a prerequisite to participate in a future procurement(s) and does not obligate the Illinois Capital Development Board (CDB) to conduct a future procurement. Further, a response to this RFI does not provide any advantages to the participant in potential future Requests for Proposals (“RFPs”). All information received in a participant’s response will be available for public review. (44 Ill. Adm. Code 8.2050[g])

You are invited to provide non-proprietary, non-price information within the RFI’s scope. You are prohibited from providing pricing, the details of customized solutions, sample procurement specifications, or any other information outside the scope of the RFI because it could disqualify your organization from participating in future related procurements. (30 ILCS 500/50-10.5[e])

However, you may provide general information about industry trends and innovations, products, services or industry best practices that are not specifically tailored to meet CDB’s needs. For additional information on prohibited vs. non-prohibited information, please see 44 Ill. Adm. Code 8.2005(o).

Scope

CDB is seeking information through this Request for Information (“RFI”) regarding assessing the condition of facilities, quantifying their deferred maintenance needs, and maintaining data records. Vendors are asked to provide information about current industry standards, best practices and developing trends.

This RFI is intended to serve two purposes: Assist CDB in better understanding this topic and to better prepare CDB for possible future procurement(s) should CDB determine it has a need in this area.

The purpose of this RFI is **NOT** to select a vendor or qualified vendors. The purpose of this RFI is to allow CDB to better understand emerging methodologies.

CDB is responsible for renovation and rehabilitation projects at the State's 8,771 state-owned buildings containing more than 101,085,618 square-feet of floor space. Building types include, but are not limited to, secured facilities, office buildings, laboratories, health care facilities, historic buildings, museums, parks, and maintenance facilities. CDB is seeking information on any services that would be viable to assess building conditions.

Information to be Submitted

CDB recognizes considerable effort may be required in preparing a response to this RFI. Please note, however, this is not a request for services. Each Respondent must bear all costs for preparing its RFI responses. Anyone interested in responding to this RFI should provide information organized as follows:

Background Information

Please provide a brief overview of your background, including but not limited to: (1) experience working with similar state and governmental entities, specifically in relation to assessing the general condition of buildings, quantifying their deferred maintenance needs, or maintaining data records and (2) the implementation of successful initiatives in any of the areas listed above. Please no specifics, just a general overview of these topics.

Pricing Structure

Please provide the standard types of industry pricing structures (I.E. cost per sf, etc.) **without providing actual costs.**

Organization Information

Organization name, description, contact telephone and e-mail.

Process Overview and Vendor Submission

CDB will review the responses for the purpose of identifying key concepts and industry trends that may be beneficial to CDB in creating a future RFP, should CDB decide to move forward in that direction. The State of Illinois reserves the right to make all submissions to this RFI public.

Responses to this RFI should include a high-level description of current industry practices that relate to this RFI.

Demonstrations from vendors will not be conducted, nor invitations to present information regarding this RFI.

Official Responses to the RFI must be submitted no later than October 25, 2019 at 5:00 p.m. Central Time electronically to CDB.Contracts@illinois.gov