

RANTOUL CITY SCHOOL DISTRICT #137

REQUEST FOR PROPOSAL

FOR A

GUARANTEED ENERGY SAVINGS CONTRACT

**Rantoul City School District #137
1 Aviation Center Drive
Rantoul, IL 61866
(217) 893-5400**

TABLE OF CONTENTS

	<u>Page</u>
• Table of Contents	2
• Timeline	3
• GESC RFP Advertisement	4
• Proposal Format & Content	5

GUARANTEED ENERGY SAVINGS CONTRACT

TIMELINE

Rantoul City School District #137

<u>Date</u>	<u>Action Item</u>
11/21/2023	Request for Proposal is published and posted on the Capital Development Board Procurement Bulletin
01/05/2024	Proposals are received at 9:00 AM at Administration Office
01/18/2024	School Board approves the selection of the Qualified Provider

GUARANTEED ENERGY SAVINGS CONTRACT

REQUEST FOR PROPOSAL ADVERTISEMENT

Notice is hereby given that Rantoul City School District #137 (Owner) shall receive proposals for a Guaranteed Energy Savings Contract (GES) until 9:00 AM on 01/05/2024 at 1 Aviation Center Drive, Rantoul, IL 61866. EXTENSIONS WILL NOT BE GRANTED. The procurement process and contract shall follow the requirements of Article 19b of the Illinois School Code – “School Energy Conservation and Saving Measures.” For more information contact Jennifer Frerichs, Assistant Superintendent, at (217) 893-5400.

The Qualified Provider to whom the work is awarded shall conform to the local prevailing wage rates as determined for this project. The Owner requests three (3) copies of the proposal, which must be submitted with the content and in the format described within this Request for Proposal (RFP).

The Owner reserves the right to terminate this project prior to proposals being received, to reject any and all proposals and to be the sole judge of the value and merit of the proposals offered. Upon review of the proposals received in response to this RFP, the Owner may enter into a contract with the provider that best meets the needs of the Owner. The Owner will only consider those companies who meet all requirements listed in the RFP.

In accordance with the Article 19b of the Illinois School Code, we disclose that WIER Energy Group participated in the preparation of this RFP.

I. PROPOSAL CONTENT & FORMAT

A. Table of Contents

B. Executive Summary (not to exceed 5 pages)

Provide a concise summary of your overall proposal and the proposed project. Project pricing/breakdown must be included in the summary.

C. Company Profile

This section should include the following information on the Qualified Provider.

1. **Company Overview.** Provide a general overview of your company. Include information on your company's approach to customer satisfaction. Include information on your company's involvement with relevant customer associations.
2. **Company Personnel.** Include resumes for all key personnel on the proposed project. Include the name of the engineer(s) or engineering firm providing the design engineering for the project including their PE numbers.
3. **Company References.** Provide a list of all GESC projects implemented by your company in Illinois under Article 19b of the Illinois School Code in the last 7 years. For each project, include the year the project was implemented and at least one reference contact (name, title, phone number).
4. **Litigation.** List any projects with which your company has entered into litigation or arbitration with K-12 public school districts during the past seven (7) years. Provide a brief summary detailing the litigation / arbitration. Omission of any past litigation may result in disqualification.

D. Technical Approach

This section should include the following information on the Qualified Provider's technical approach to meet the District's energy efficiency, operating cost reduction and comfort objectives.

1. **Proposed Scope of Work.** Provide a detailed overview of the proposed scope of work. Include any future project work considerations as applicable.
2. **Scope Documentation.** Provide the following documentation for any work where the Qualified Provider is providing firm pricing.

- a. **Engineering Drawings of Proposed Improvements May Be Provided**
 - b. **As-Builts required upon project completion for all improvement measures.**
 - c. **Include proposed and future mechanical/electrical/energy opportunities.**
3. **Engineering Approach.** Provide an overview of your company's general engineering approach and capabilities. Include information on how your company completes design work and calculates energy savings.
 4. **Building Controls Approach.** Provide an overview of your company's general approach to building automation/controls systems and capabilities. Include information on how your company designs, installs, programs, and commissions building automation/controls systems.

E. Financial Aspects

This section should include the following information on the financial elements of the Qualified Provider's proposed project.

1. **Project Cost and Savings.** Provide an "Improvement List" to clearly convey the cost, rebates, and savings of each proposed scope of work item.
2. **Project Cash Flow.** Provide a cash flow projection for the proposed project over the proposed guarantee term length.
3. **Project Pricing Approach.** Provide an overview of your company's general approach to pricing project work.
4. **Project Guarantees.** Provide an overview of your company's general approach to project guarantees. Include information on how your company monitors and reports energy savings. Include your written energy savings guarantee for the proposed project.

F. Implementation Plan

1. **Project Management Approach.** Provide an overview of your company's general approach to project management. Include information on your company's standard processes for implementing project work.
2. **Preliminary Project Schedule.** Provide a preliminary project schedule for the proposed scope of work. Include information on any specific scheduling considerations, if applicable.

- 3. Post Installation Approach.** Provide an overview of your company's general approach to post installation support. Include information on project warranties and your company's process for identifying and addressing any project issues that occur after substantial completion of the project.