

**BIDDER’S EMPLOYEE UTILIZATION FORM**

All bidders shall complete the DHR Form PC-2 per 00 43 38.1 of the Standard Documents For Construction (SDC) and as identified by trade category. Failure to complete may result in rejection of the bid per 00 43 38.1 of the SDC.

Workforce projections are for work performed on the project being bid. Workforce projections shall include any subcontractor'(s) workforce. The bidder, if awarded a contract, shall be responsible for ensuring the subcontractor(s) meet minority/female/veteran workforce goals.

CDB’s acceptance of the Bidder’s PC-2 projection is a condition of contract award. CDB will notify the bidder if the projection is unacceptable. The bidder shall be given the opportunity to negotiate an acceptable projection with the CDB. Failure to reach an acceptable workforce projection may result in rejection of the contract award.

**GOALS**

The following workforce hiring goals are in effect for each trade. These goals represent a minimum of **total** workforce hours.

Minority / Female Utilization

**Percent**

Sheetmetal	25%
Equipment operators	20%
Elevator Mechanics	15%
Ironworkers/Boilermakers	20%
Carpenters	25%
Acoustical Tilers	20%
Ceramic Tile Setters	20%
Brick Masons/Tuckpointers	15%
Cement Masons	20%
Lathers (Metal/Wood)	20%
Tapers	20%
Plasters	15%
Painters	20%
Glaziers	15%
Roofers	25%
Metal Deck Roofers	15%
Pipefitters	25%
Plumbers	25%
Insulators	20%
Temperature Control	20%
Laborers	33%
Electricians	25%
Fencing, Guard Rails	15%
Landscaping	20%
Truck Drivers	20%
Air Test & Balancing	12%
Sandblast/Waterproofing/Caulkers	15%
Asbestos Workers	30%
Terrazzo	12%
Carpet	15%

**INSTRUCTIONS**

for

Project: **102-311-099** Phase: 1

Trade: **General**

Under “Total Employees”, project the total number of employees to be used in the performance of the contract work by your firm and your subcontractors. Include within the projections, separate numbers for Journeyman and Apprentices by the letters “J” and “A”. (See next page)

\_\_\_\_\_   
Contact Person

\_\_\_\_\_   
Firm Name

\_\_\_\_\_   
Address

\_\_\_\_\_   
Address

\_\_\_\_\_   
Telephone Number

\_\_\_\_\_   
Fax Number

\_\_\_\_\_   
Email Address

DHR # \_\_\_\_\_

DHR Expiration Date: \_\_\_\_\_

**RETURN WITH BID**

**BIDDING & CONTRACT REQUIREMENTS**

Document 00 41 04-Bid Form-DHR Form PC-2

CDB Project Number  
**102-311-099**

CDB Contract No.	
Contractor I.D.	

Contract/Trade Bid FEP Tech Monitored/Non-Monitored

**General** **Christine Guevarra** **Monitored**

TRADE CATEGORIES	Trade Codes	African American				Hispanic				Native American				Asian				Caucasian				Veteran			
		Male		Female		Male		Female		Male		Female		Male		Female		Male		Female					
		J	A	J	A	J	A	J	A	J	A	J	A	J	A	J	A	J	A	J	A	J	A		
Sheet Metal	3																								
Equipment Operators	4																								
Elevator Mechanics	5																								
Ironworker/BoilerMakers	6																								
Carpenters	7																								
Acoustical Tilers	8																								
Ceramic Tilesetters	9																								
Brick Mason/Tuckpointers	10																								
Cement Masons	11																								
Lather - Metal/Wood	12																								
Tapers	13																								
Plasterers	14																								
Painters	15																								
Glaziers	16																								
Roofers	17																								
Metal Deck Roofers	18																								
Pipefitter/Sprinkler Fitters	19																								
Plumbers	20																								
Insulators	21																								
Temperature Control	22																								
Laborers	23																								
Electricians	24																								
Fencing/Guard Rails	25																								
Landscaping	26																								
Well Drilling	27																								
Truck Drivers	28																								
Air Test & Balancing	29																								
SndBlst/Wtrprfng.Caulkers	30																								
Asbestos Workers	31																								
Terrazzo	32																								
Carpet	33																								
TOTALS																									

**NOTE:**Bidder's failure to complete DHR Form PC-2 may result in rejection of the bid. Bidder shall set forth a total projection of the total workforce to be allocated for this contract. Approval of the workforce hiring projection is a post-award requirement.