



CHIEF PROCUREMENT OFFICE

Capital Development Board

HEARING CANCELLED

No requests for comments were received.

Sole/Sole Economically Feasible Source Contract

The office of the Chief Procurement Officer will hold a public hearing to hear testimony and receive comments on the proposed contract(s) described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at <https://cdb.illinois.gov/procurement/solesourceprocurementcontractawards.html>

SPECIAL HEARING DETAILS

DATE: February 6, 2025

TIME: 2:00PM

VIDEO LOCATIONS: WebEx call-in information

Join from the meeting link:

<https://illinois.webex.com/illinois/j.php?MTID=md45bb72abc24ece91e031c88d50da7f1>

Webex call information:

+1-415-655-0002 US Toll Meeting number (access code): 2867 512 2705

HEARING OFFICER

NAME: Thaddeus Wilkins

ADDRESS: 160 N LaSalle Street, Suite C1010, Chicago, Illinois 60601

PHONE: 312-802-4562

FAX: 217-558-1399

E-MAIL: Thaddeus.Wilkins@illinois.gov

TESTIMONY

Anyone wishing to testify, please notify the HEARING OFFICER by 4:00 pm, Monday, February 3, 2025, of your desire to testify.

PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

Agency: CDB

Vendor: Henson Robinson Company

Description: Upgrade Air Handlers & Chillers at HSB

System Project Number: 830-080-017

Sole Source Justification Form

Bulletin Reference Number

Requesting Agency/University

Sole Source Justification Form - Part I

Section I - General Information

Department/Bureau/Section:

Need Identified Date: Supply/Service Need By Date:

Project Title:

Vendor:

Provide a description of the supplies or services required:

Value: Value of Initial Term, this Change Order or Amendment:

Will this Sole Source amend a Professional or Artistic Services contract? Yes No

*Sole Source may not be used for amendments for Professional or Artistic Services if the amendment would increase the value by more than 5% of the initial award or extend the term by more than 60 days.

Type:

Section II - Proposed Term

One-Time Purchase Term Contract

Estimated Contract Begin Date:

Estimated Contract End Date:

Number of Potential Renewals:

Length of Each Renewal in Months:

Total Value of All Renewals:

If a Term Contract, does the term, including renewals, exceed 12 months? Yes No

Section III - Funding Source

Select the type of funding to be used (Check all that apply): State Appropriate Funds Federal Funds Other (Explain):

Section IV - Sole Source Justification

This purchase is economically only available from a single source **primarily** because it is: (If "Other" explain in one sentence)

Are there secondary justification(s) for this sole source? Yes No

Section V - Purchase History

Has the Agency or University Purchased these supplies or services in the past? Yes No

Section VI - Business Rationale

1. Provide a detailed explanation of the need for the supplies or services:

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2. Provide a list and describe in detail the specifications required to satisfy the need:

HVAC not operating correctly needs additional equipment in order to complete project.

3. Provide detail explaining the justification selected in Section IV to explain why the requested supplies or services are the only ones available that can satisfy the agency or university requirements?

Existing contractor has remaining work to perform.

4. What are the unique features of the supplies or services that are not available in any other product or by any other vendor? Provide specific quantifiable factors/qualifications:

Existing contractor aware of the issues and installation of new equipment and what needs to be done to complete operation.

5. Has the Agency or University considered alternative supplies or services to satisfy their need? Yes No

5a. If no, why weren't alternatives evaluated?

Existing contractor has remaining work to perform.

6. Are there resellers or distributors?

Yes No N/A

7. What efforts were made to get the best possible price (i.e. did the agency/university negotiate) and how did you determine the price for this purchase is considered fair and reasonable?

8. Will this purchase obligate the State to this vendor for future purchases such as maintenance, licensing or continuing need?

Yes No

9. What will be the financial or other impact to the State if this sole source is not approved and a competitive bid is required?

Additional costs could be a result of using a different contractor without prior knowledge of the project.

10. Is there any additional information you would like to add to justify this sole source?

The need for the SSJF is related to the existing contract expiring due to lack of notification from CDB Main. Had the CDB Pm been aware of this expiration date, the necessary contract extension RFP would have issued to not allow the contract to expire. We are requesting the SSJF to allow the remaining work to be completed for the project.

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Section VII

Requesting Department Signature Required

I know and understand the contents of this Sole Source Justification and attest that all statements are true and correct and the fairness and reasonableness of the price was adequately confirmed.

Requesting Department Representative

Daniel Johnson

Digitally signed by Daniel Johnson
Date: 2025.01.21 15:35:49 -06'00'

Phone Number

217-720-0315

Date

Jan 21, 2025

Printed Name

Daniel Johnson

E-mail Address

Daniel.P.Johnson@illinois.gov

State Agency Bureau/Division Head or University Purchasing Director Approval and Signature Required

I know and understand the contents of this Sole Source Justification and attest that all statements are true and correct and the fairness and reasonableness of the price was adequately confirmed. (All prior form fields will lock once this e-signature is completed)

Agency Bureau/Division Head or University
Purchasing Director and Not a Designee

Timothy E.
Patrick

Digitally signed by Timothy
E. Patrick
Date: 2025.01.21 18:16:17
-06'00'

Phone Number

217-782-0601

Date

Jan 21, 2025

Printed Name

Timothy E. Patrick

E-mail Address

tim.patrick@illinois.gov

SPO Approval and Signature Required

I have reviewed and understand the contents of this Sole Source Justification and agree with the State Agency or University determination.

I have reviewed and understand the contents of this Sole Source Justification and do not agree with the State Agency or University determination. As a result, the State Agency or University must explore other sourcing methods to satisfy their need.

State Purchasing Officer Signature

GERALD STEVEN
BURLINGHAM

Digitally signed by GERALD
STEVEN BURLINGHAM
Date: 2025.01.22 08:50:26 -06'00'

Phone Number

217-836-0185

Date

Jan 22, 2025

Printed Name

Gerald S. Burlingham

E-mail Address

gerald.burlingham@illinois.gov

Sole Source Justification Form

Bulletin Reference Number

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Requesting Agency/University

Capital Development Board

Sole Source Justification Form - Part II

Section I - General Information

Project Title

Vendor

Initial Date of Procurement Bulletin Posting

Was a Sole Source hearing held per 30 ILCS 500/20-25?

Yes - Complete Section II and III below (Section II will only be visible when this option is selected)

No - Section II not required, go to Section III below

Section III - CPO Approval and Signature Required

Based on my review, I authorize the Agency/University to proceed in accordance with the published Notice referenced above.

Based upon my review, I authorize the Agency/University to proceed with the following Changes.

Based on my review, the Agency/University is not authorized to proceed with this sole source as presented and my recommendation is that it be cancelled.

Other

CPO Signature

CPO Phone

Printed Name

Date

CPO E-mail