



ILLINOIS ART-IN-ARCHITECTURE



**Capital
Development
Board**

Building a Better Illinois

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CAPITAL DEVELOPMENT BOARD

(ACT 20 ILCS 3105) 1972

CAPITAL DEVELOPMENT BOARD (CDB)

CDB manages construction and renovation projects for 77 agencies, totaling over 8,700 State-owned facilities across Illinois from historical universities to operational agencies and public parks to fairgrounds. Through responsible project management and innovative design, CDB aims to improve the quality of life in our communities with a focus on creating safe, sustainable, and accessible public buildings that serve the diverse needs of all Illinoisans.





ART-IN-ARCHITECTURE

(20 ILCS 3105/14) 1979

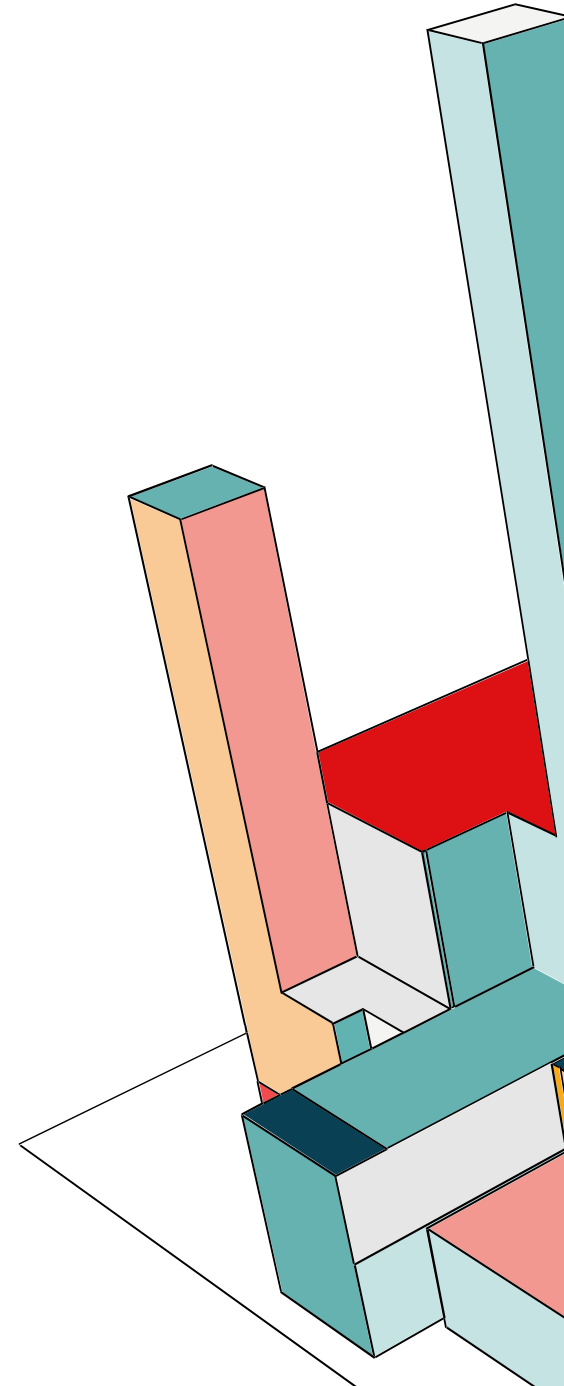
HISTORY

“It is the purpose of this Act to provide for the promotion and preservation of the arts by securing suitable works of art for the adornment of public buildings constructed or subjected to major renovation by the State or which utilize State funds, and thereby reflecting the diverse cultural heritage of Illinois, with emphasis on the works of Illinois artists.”

- CDB budgets 1/2 of 1 percent of the amount authorized and appropriated for construction or reconstruction for artwork

Since 1979:

- 1000+ purchases and commissions
- 450+ Illinois artists represented



ELIGIBILITY

- Construction budget must be \geq \$1 million
- Accessible to the general public
- Permanent structure primarily intended for human services or occupations
- Rehab/Reno/Repair projects qualify IF
 - they meet the criteria above, AND
 - the work impacts the entire structure and not a single subsystem



EXAMPLE

Construction = \$28,000,000

AIA = $\frac{1}{2}$ of 1%

$\$28,000,000 \times 0.005 = \$140,000$

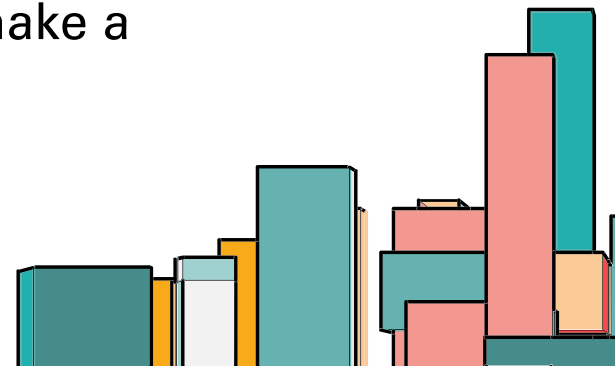
PROJECTS

Commission—Request for Qualifications (RFQ) for a commission opportunity is publicly advertised with no specific recipient list. Open to all artists living and working in Illinois.

Artwork Purchases—RFQ publicly advertised to purchase existing artwork within established parameters. Open to all artists living and working in Illinois.

Limited Competition—RFQ is sent to a predetermined number of artists who demonstrate capabilities within established parameters.

Direct Commission—Commission or purchase offered directly to an artist/team recognized as an expert in a specific medium. The Client Agency must make a compelling artistic argument for a direct commission.



PROJECT EXAMPLE

810-056-024 College of Lake County Adult Education Building, Waukegan, IL

Total AIA Funds	\$179,635	
Design Proposals 4 @ \$2,000	\$8,000	
Artwork Commission	\$100,000	
Contingency + Plaque	\$3,635	→ not used
Artwork Purchases	\$68,000	= \$71,635 ←

BUDGET

Design proposal payment is on sliding scale.

Artwork budget is all-inclusive:

- project management, design, materials, fabrication, tools, meetings, travel, installation, insurance, subcontractors, delivery, and documentation

Note:

- Materials and artwork procured with State funds are tax exempt.
- The construction project is responsible for infrastructure. For example:
 - wall or ceiling supports/blocking, and conduit/wiring
 - foundations/footings/plinths [when possible]

PROGRAM ROLES



AIA COORDINATOR

The Coordinator manages an open and fair artwork selection process that is efficient, effective, and meets all policies, procedures, guidelines, and legal mandates.

- primary liaison between all stakeholders and participants
- administers the creation and advertisement of projects
- assembles and facilitates Fine Arts Review Committees
- negotiates contracts and processes payments
- ensures compliance with all relevant statutes including the CDB Act, Open Meetings Act, and State Ethics Certifications



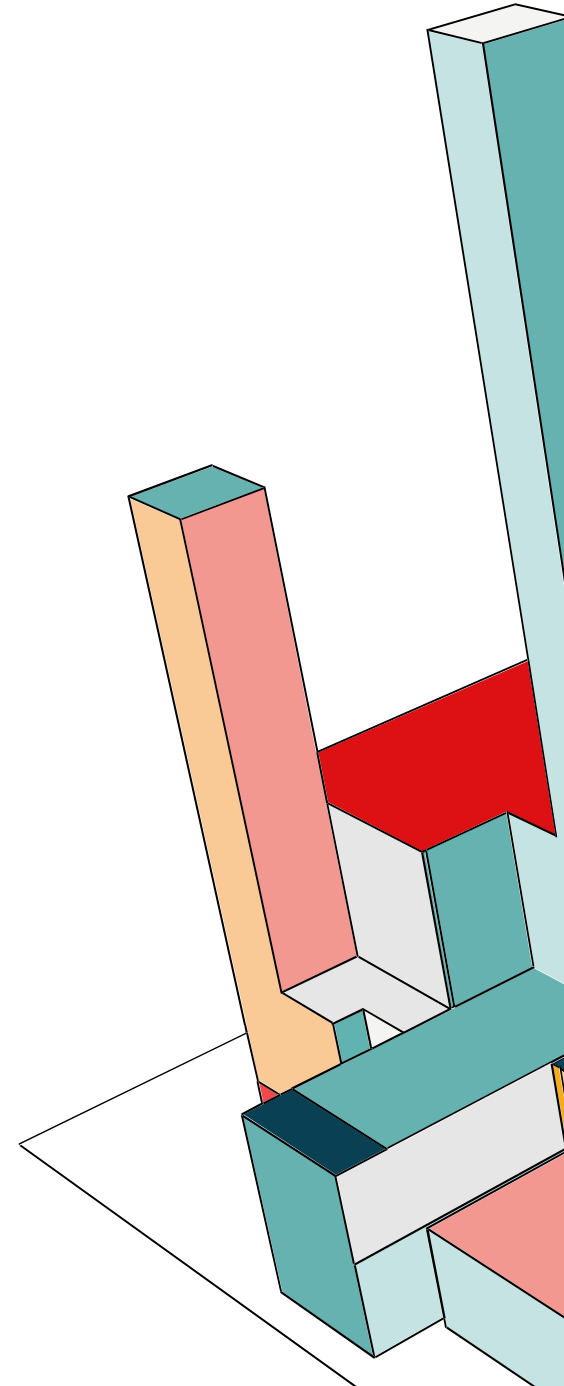


STEERING COMMITTEE

- Representatives from:
 - Client Agency + A/E Firm
- Decides the most appropriate location(s) for the artwork, typically including preferred media, theme, and general dimensions
- A/E provides drawings, renderings, and specifications of the building and site

ARTISTS

- Must live and work in the state of Illinois
 - Subcontractors do not have a residency requirement
- Employees of the Client Agency are not eligible to apply.
- Contracted artists must submit shop drawings, samples, and/or maquettes, as well as stamped engineer drawings in specific circumstances.
- Artwork must comply with ADA and health/life/safety regulations.



FINE ARTS REVIEW COMMITTEE (FARC)

Each project-specific Committee reviews applicants' portfolios and recommends artists to contract and/or artwork to purchase. The Committee is subject to the Open Meetings Act (5 ILCS 120/) . Its members are unpaid and must complete State of Illinois Ethics Training requirements.

Members include:

- Client Agency designee
- Designing architect
- Illinois Arts Council designee
- Illinois State Museum designee

The Coordinator does not vote.

An abstract 3D geometric composition on the left side of the slide. It features a variety of rectangular blocks and prisms in shades of red, orange, yellow, teal, and light blue. These blocks are arranged in a layered, overlapping fashion, creating a sense of depth and architectural structure. The composition is set against a white background.

SELECTION CRITERIA

Artists and artworks are selected on their aesthetic nature and appropriateness to the site and project criteria.

- Aesthetic Excellence
- Relevance
- Elements and Principles of Art and Design
- Durability and Permanence
- Public Safety
- Technical Feasibility
- Past Performance



How To Apply



REQUEST FOR QUALIFICATIONS (RFQ)

This document advertises an available project (commission or purchase) in which to apply and details the construction project, artwork budget/location/objectives, and how to apply.

- Visit websites – CDB AIA, Illinois Arts Council, and Arts Alliance Illinois



Go to the [Commission Opportunities](#) page

Click on the RFQ link

- [Sign up for notifications](#) – enter email and name
– click Art-in-Architecture and submit
- 

PORTFOLIO —→ email cdb.artinarchitecture@illinois.gov

Cover Letter- letter of intent or artist statement (one page maximum)

- Include the project in which you are applying
- Include name and contact information- address, telephone number, and email address

Résumé (include contact information)

- If applying as a team, provide a resume for each team member

Support Material (OPTIONAL)

- One page maximum
- Press clippings, volunteer work, artwork/commission spotlight, or other relevant information



PORTFOLIO CONT.  email cdb.artinarchitecture@illinois.gov

Artwork Images (up to 15 images for individuals or teams)

- One image per JPEG
 - Pixel dimensions - approximately 600 x 800
 - Image resolution - 72-300 pixels per inch
 - Maximum file size per image - 1MB
- Name each image: “lastnamefirstnameimagenumber.jpg”, for example:
 - KahloFrida01.jpg
 - KahloFrida02.jpg
 - KahloFrida03.jpg, etc.

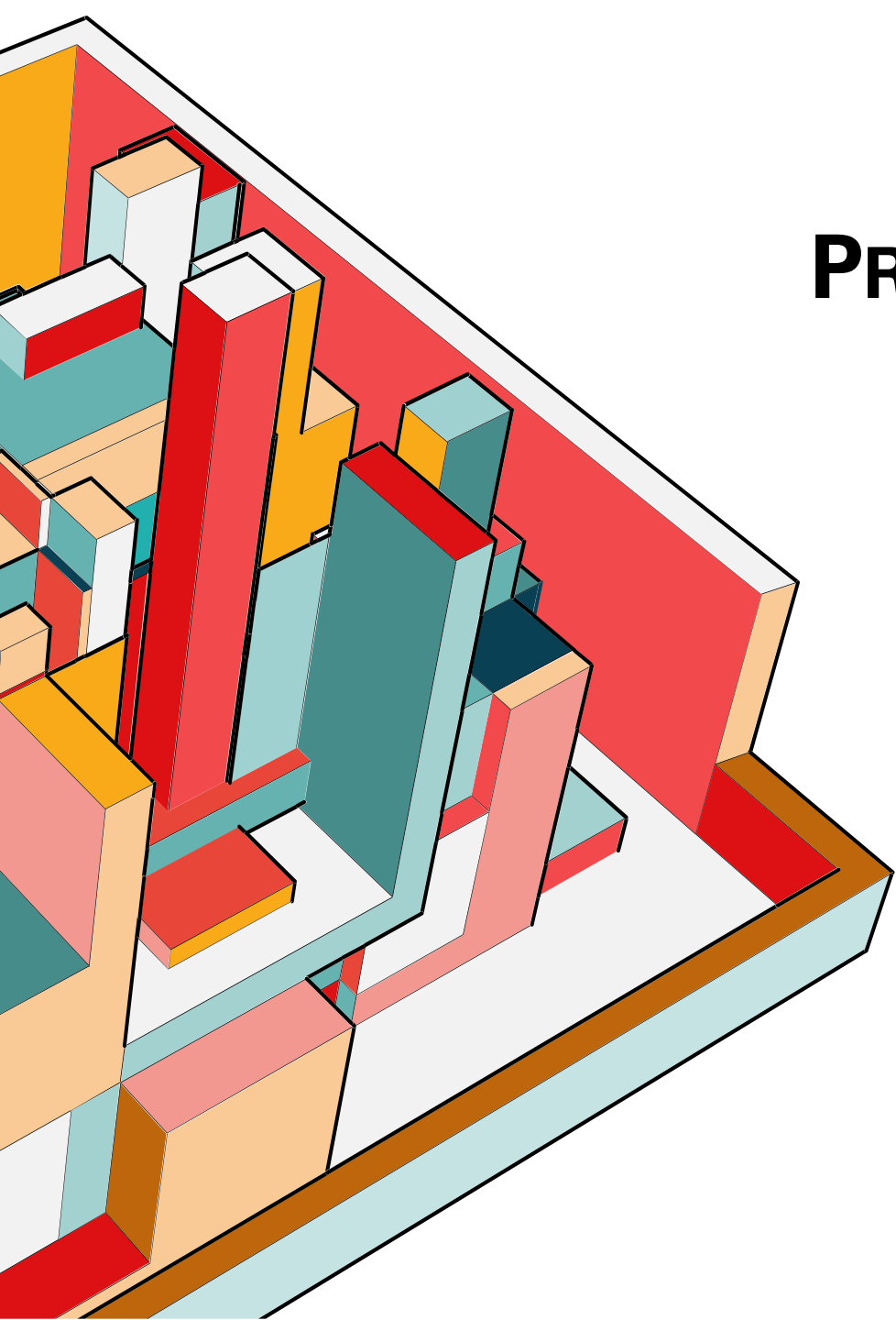
Artwork Image List (one document, no images)

- A corresponding, numbered image list listing the artwork title, media, dimensions, date, location (if applicable), budget (if applicable), and brief description (optional)



PLEASE NOTE

- **DO NOT send design proposals**
- Attach all files to the email
 - DO NOT include artwork images within the body of the email
- JPEG files are required for artwork images
- PDF or Word files are required for all documents
- Name each document “lastnamefirstname_document”, for example:
 - KahloFrida_coverletter.pdf
 - KahloFrida_imagelist.doc, etc.



PREVIOUS APPLICANTS

If you have previously applied to the AIA Program, you do not have to submit a new portfolio each time. Simply email a cover letter for the project in which you are applying. The new letter is added to your most recent portfolio on file.

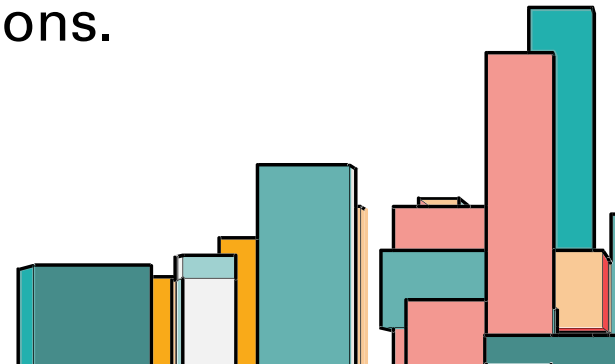
You may email an updated portfolio at any time, even if there no projects available.

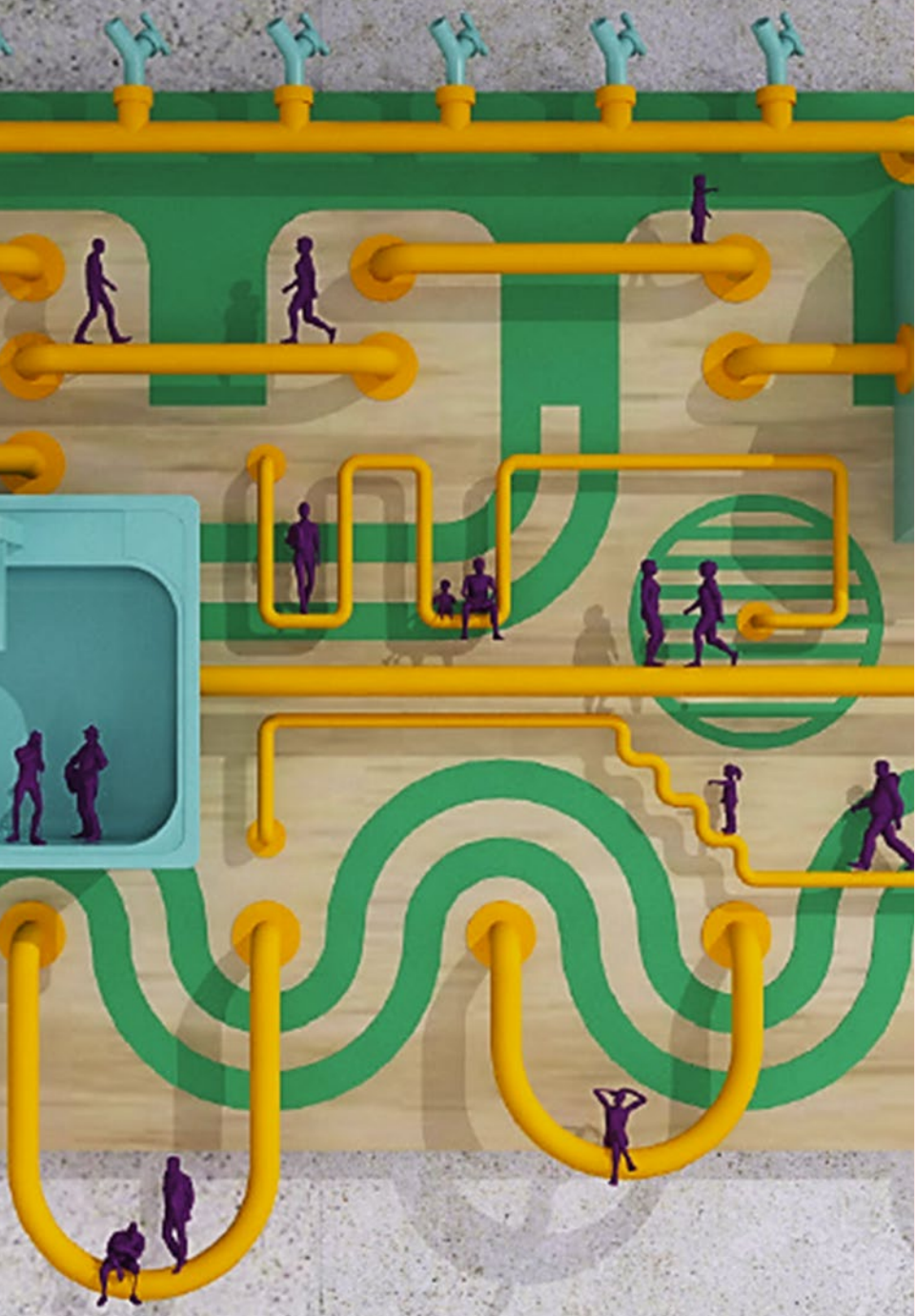
FARC MEETING #1

RFQs are generally advertised for 8 weeks. After the deadline to apply, the Committee meets to review portfolios and select three semi-finalists or artworks to purchase.

The Coordinator then emails all applicants the results.

The semi-finalists for a commission receive a Design Proposal Contract. Artists selected for artwork purchases receive acquisition instructions.





DESIGN PROPOSAL

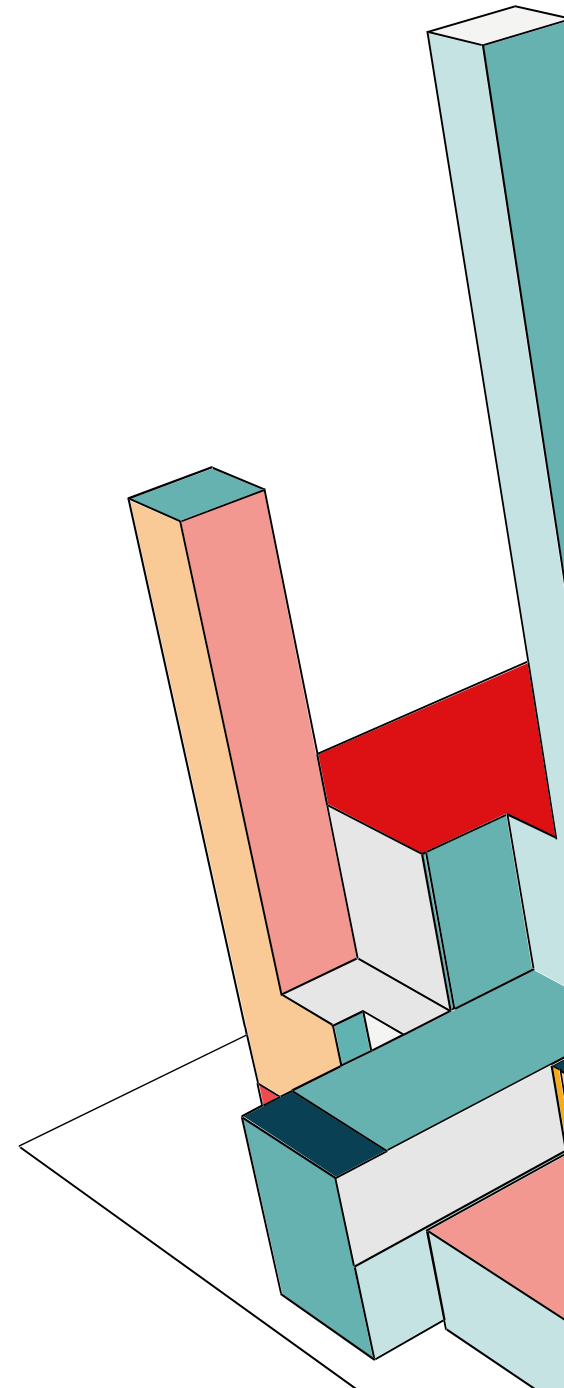
Congratulations! You have been selected as a semi-finalist.

PRE-PROPOSAL MEETING

The semi-finalist artists, Coordinator, and Steering Committee virtually meet to discuss:

- Timeline and due date
- Construction project
- Artwork budget, location, and objectives
- Presentation expectations
- Site visit contact person
- Q&A

After the meeting, a package is provided with the meeting minutes, site plans, architectural drawings, etc.





DESIGN PROPOSAL

Semi-finalists have 12 weeks to develop their proposals, which details:

- Concept
- Installation
- Maintenance
- Fabrication
- Subcontractors
- Budget breakdown
- Timeline

Your payment is submitted for processing after emailing your completed proposal to the Coordinator.

The Committee does not review the proposal prior to the presentation meeting.



FARC MEETING #2 – THE PRESENTATION

Semi-finalists present their proposals to the Fine Arts Review Committee in person, and provide drawings, samples, and/or maquettes.

The Committee votes for a winning artist at the close of the meeting and the decision is sent to the Board Chair of the Illinois Arts Council to concur.

After the concurrence, semi-finalists are notified of the results, and the winner receives an Artwork Contract.

ARTWORK COMMISSION

Congratulations! You are the
winning artist.

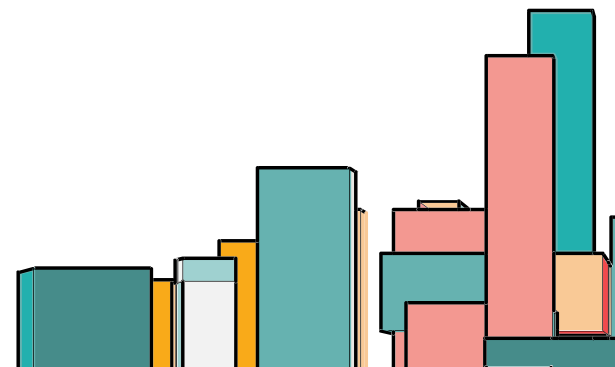


ARTWORK CONTRACT

After executing the Artwork Contract, you are authorized to proceed.

Payment is based on specific benchmarks outlined in the Contract.
Examples include:

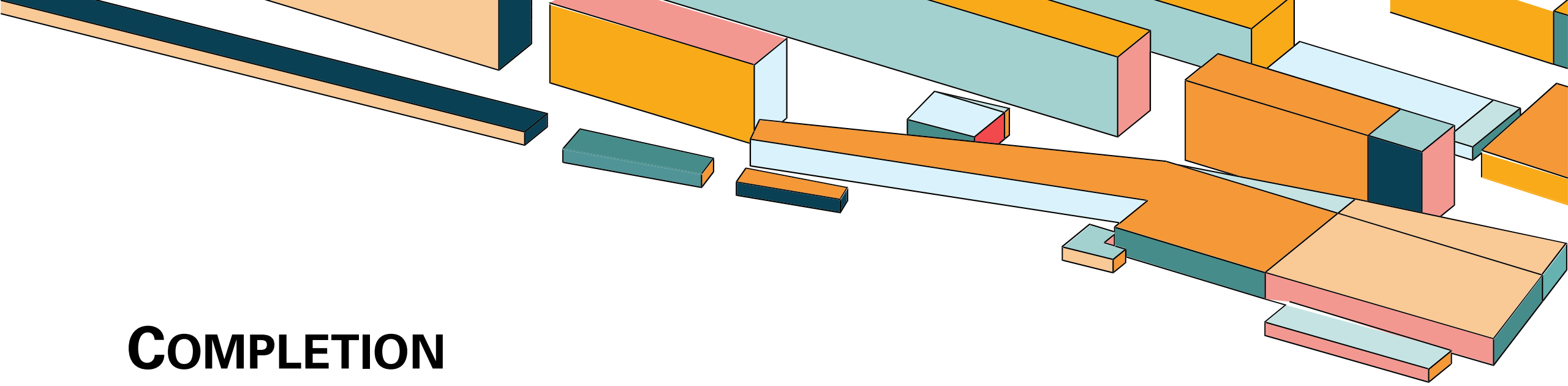
- Execution of contract
- Commencement of fabrication
- Commencement of installation
- Final acceptance from the Client Agency



INSTALLATION

- Coordinate logistics with all participants
- Install after substantial completion of construction

Liability insurance is required while working on a State site and subcontractors (installers or assistants) must be paid prevailing wage while working on a State site.



COMPLETION

After receiving Final Acceptance from the Client Agency, you have a one-year warranty on your artwork. After that year, the Client Agency is solely responsible for maintaining the artwork according to your maintenance manual.

The Client Agency is the owner and steward of the artwork, but the artist retains copyright.



RESOURCES

[Capital Development Board Act](#)

[Art-in-Architecture, Section 14]

[Art-in-Architecture Website](#)

[Illinois Arts Council](#)

[Arts Alliance Illinois](#)

THANK YOU

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