



Illinois Capital Development Board
Art-in-Architecture Program

**Request for Qualifications for
ARTWORK PURCHASES**

Lincoln Land Community College

MENARD HALL

Springfield, Illinois

Project Number: 810-062-028

CALL TO ARTISTS

The Art-in-Architecture Program of the Capital Development Board is pleased to announce a Request for Qualifications to Illinois professional artists for ARTWORK PURCHASES for Lincoln Land Community College in Springfield, Illinois.

FINAL DEADLINE Friday, December 20, 2024

3:00 P.M.

CDB.ArtinArchitecture@illinois.gov

Applying before the final deadline is highly encouraged. Any portfolio submitted after the deadline will not be considered for this project.

ELIGIBILITY

These public artwork purchases are open to all professional artists, artisans, or artist-led teams *that live and work in the state of Illinois*.

- An artist/artisan is defined as a skilled practitioner that generates designs and concepts for creative works that reflect form, beauty, and aesthetic perception. All artists on a team must be from Illinois.
- Faculty and staff of Lincoln Land Community College are not eligible to apply for this Request.

CONSTRUCTION PROJECT

The purpose of this construction project was to renovate the Student Services and Support Services areas within Menard Hall. This is most students' first impression of the college as the renovated area includes Registration, Admissions, Recruiting, Accessibility Services, Financial Aid, Testing, Student Success, and Grant Funded Support Service Programs including Workforce Equity Initiative (WEI) and TRIO.

ARTWORK LOCATIONS

The College is seeking to purchase interior artwork to be placed in public, focal areas within the renovated spaces. The final placement of artwork will be decided and hung by the College's staff. Examples of artwork locations with dimensions are provided on [pages 7-9](#) of this document.

Interior walls are constructed from 4” metal studs and 5/8” drywall. The studs are 16” on center. The maximum carry load per screw through a metal stud is 50 pounds. The load must be straight down, not pulling off the wall. The artwork must be framed, if applicable. Acid-free matting, backing, and mounting materials are required to achieve museum quality longevity.

ARTISTIC OBJECTIVES

The College has no preference for media, theme, or style. The artwork can include two-dimensional media such as painting, drawing, photography, textiles, collage, and mixed-media, as well as three-dimensional pieces suitable for hanging.

Reference the images on [pages 7-9](#) to determine the size of artwork to submit.

All artwork must be durable, safe, and require limited maintenance. The artwork must meet requirements of the Americans with Disabilities Act and the Illinois Accessibility Code for protruding objects.

BUDGET DETAILS

The total budget is \$18,500 and will be used to purchase artwork in a variety of media, themes, and styles. The College is interested in purchasing from multiple artists.

SELECTION PROCESS

The Fine Arts Review Committee will meet, review all qualified applicants’ portfolios, and select artwork to purchase. All artwork submitted must be original and available for purchase. Correspondence will be sent to the selected artists detailing the acquisition process.

LEGAL AGREEMENT

The Capital Development Board Art-in-Architecture Program reserves the right to alter any aspect of the selection process or overall project in any way for its own convenience at any time. This Request for Qualifications does not constitute either an expressed or implied contract and these provisions are subject to change.

HOW TO APPLY

Please email a full portfolio which includes one copy of each of the following:

Cover Letter (letter of intent or artist statement)

- One page maximum
- Include the project in which you are applying

Résumé (include your contact information)

- If applying as a team, provide a resume for each team member

Images for Artwork for Purchase (up to 15 images total for individuals or teams)

- One image per JPEG
- Pixel dimensions per image: approximately 600 x 800
- Image resolution: 72-300 pixels per inch
- Maximum file size per image: 1MB

Artwork Image List (1-2 page document)

- A corresponding, numbered image list detailing the artwork title, media, dimensions, date created, brief description (optional), and cost
 - ⇒ Cost must include framing, if applicable, even if the corresponding artwork is not already framed in the image
- Do not include images within this document

Please note:

- Attach all files to the email — DO NOT include artwork images within the body of the email
- JPEG files are required for artwork images
- Name each image: lastnamefirstnameimagenumber.jpg, for example:
KahloFrida01.jpg, KahloFrida02.jpg, KahloFrida03.jpg, etc.
- PDF or Word files are required for all documents
- Name each document “lastnamefirstname_document”, for example:
KahloFrida_coverletter.pdf, KahloFrida_imagelist.doc, etc.
- All submittals become property of the Capital Development Board Art-in-Architecture Program. Submissions can be made available for public viewing. The artist retains copyright.

HOW AND WHERE TO SUBMIT

Email portfolio materials to **CDB.ArtinArchitecture@illinois.gov** no later than **Friday, December 20, 2024 at 3:00 P.M.** Any portfolio submitted after the deadline will not be considered for this project.

QUESTIONS

The Art-in-Architecture Procedure Manual, commission opportunities, and other information are posted at [AIA Program website](#). For questions, contact the Art-in-Architecture Program at **CDB.ArtinArchitecture@illinois.gov**.

ABOUT THE ART-IN-ARCHITECTURE PROGRAM

The Illinois Art-in-Architecture Program promotes and preserves Illinois art and enriches communities by commissioning original artwork for public buildings constructed with State funds.

The enabling legislation for the Program requires that the Capital Development Board “shall set aside 1/2 of 1 percent of the amount authorized and appropriated for construction or reconstruction of each public building financed in whole or in part by State funds and generally accessible to and used by the public for purchase and placement of suitable works of art in such public buildings.” A committee including art professionals and the project architect, and oversees each project and selects the artwork.

Since its inception in 1977, the Art-in-Architecture Program has purchased or commissioned works of art by Illinois artists for public display throughout Illinois. For more information visit the [AIA Program website](#).

RENOVATED STUDENT SERVICES



ARTWORK LOCATION



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