



Illinois Capital Development Board  
**Art-in-Architecture Program**

**Request for Qualifications**  
for  
**Southeastern Illinois College**  
**Stanford D. Williams Career and Training Center**  
**Carmi, Illinois**  
**Project Number: 810-089-001**

## CALL TO ARTISTS

The Art-in-Architecture Program of the Capital Development Board is pleased to announce a Request for Qualifications (RFQ) to Illinois professional artists to create permanent original public art for the Southeastern Illinois College Stanford D. Williams Career and Training Center in Carmi, Illinois.

**FINAL DEADLINE** Friday, July 25, 2025

**3:00 P.M.**

**CDB.ArtinArchitecture@illinois.gov**

Note: Applying before the final deadline is highly encouraged. Any portfolio submitted after the deadline will not be considered for this project.

## ELIGIBILITY

These public art commissions and potential purchases are open to all professional artists, artisans, or artist-led teams *that live and work in the state of Illinois*.

- An artist/artisan is defined as a skilled practitioner that generates designs and concepts for creative works that reflect form, beauty, and aesthetic perception. All artists on a team must be from Illinois.
- Subcontractors may be used and are defined as those providing technical implementation such as construction, fabrication, and/or assembly for portions or all of a finished product under direct supervision and control of an artist.
- Faculty and staff of Southeastern Illinois College and the Stanford D. Williams Career and Training Center are not eligible to apply for this commission.

## CONSTRUCTION PROJECT

The Stanford D. Williams Career and Training Center located in Carmi is an extension site to [Southeastern Illinois College](#). The project was developed in two phases. Completed in the fall of 2023, phase one included a welding shop, auto/diesel technology work area, and diesel truck bay for CDL training. Phase two, set for completion in the summer of 2025, will house additional classroom space, Trades lab, and an all-purpose seminar room. Traditional and dual credit coursework is offered at the Center.

## ARTWORK SITE

The Committee is seeking a wall installation in the lobby of the building across from the welcome desk. The total available space for artwork is 17' wide by 13' tall.

Reference [pages 6-7](#) for renderings of the building and artwork site.

## ARTISTIC OBJECTIVES

The Committee's vision for the artwork is to reflect the industrial design and educational purpose of the building. The installation can be 2-dimensional or 3-dimensional (suitable for hanging). Artists are not limited to a particular medium or style. The artwork must be durable and safe with limited annual maintenance, as well as meet regulations of the Americans with Disabilities Act and the Illinois Accessibility Code.

## SELECTION PROCESS

The Fine Arts Review Committee will review the portfolios of eligible applicants. At least three artists/teams will be selected as semi-finalists and paid a fee of **\$500** each to develop and present a site-specific design proposal. After the presentations, the Committee will select a winning artist/team for the commission. Correspondence will be sent to the semi-finalists and to the winning artist/team detailing the proposal process and contracts.

## BUDGET DETAILS

The budget for the artwork is **\$8,335**. This budget covers all expenses associated with the completion and installation of the work including, but not limited to the project design, materials, fabrication, tools, project management, operations, meetings, travel, installation, licenses, insurance, contracted services, delivery of the work to the site, and documentation of the completed project. Any expense that exceeds the contracted amount will be the artist's responsibility.

The artist is responsible for working with the Capital Development Board Art-in-Architecture Program, the Client Agency, and other relevant partners to oversee all aspects of the art installation.

## HOW TO APPLY

Email portfolio materials to **CDB.ArtinArchitecture@illinois.gov** no later than **Friday, July 25, 2025 at 3:00 P.M.** Any portfolio submitted after the deadline will not be considered for this project.

## IF YOU HAVE ALREADY APPLIED TO THE ILLINOIS ART-IN-ARCHITECTURE PROGRAM

Please email the following:

**Cover Letter-** letter of intent or artist statement (one page maximum)

- Include the project in which you are applying
- Include name and contact information- address, telephone number, and email address

## **IF YOU HAVE NEVER APPLIED TO THE ILLINOIS ART-IN-ARCHITECTURE PROGRAM OR YOU WISH TO UPDATE YOUR PORTFOLIO**

Please email a full portfolio which includes one copy of each of the following:

**Cover Letter-** letter of intent or artist statement (one page maximum)

- Include the project in which you are applying
- Include name and contact information- address, telephone number, and email address

**Résumé** (include contact information)

- If applying as a team, provide a resume for each team member

**Artwork Images** (up to 15 images for individuals or teams)

- One image per JPEG
- Pixel dimensions per image: approximately 600 x 800
- Image resolution: 72-300 pixels per inch
- Maximum file size per image: 1MB
- Name each image: lastnamefirstnameimagenumber.jpg, for example:  
KahloFrida01.jpg  
KahloFrida02.jpg  
KahloFrida03.jpg, etc.

**Artwork Image List** (one document)

- A corresponding, numbered image list listing the artwork title, media, dimensions, date, location (if applicable), budget (if applicable), and brief description (optional)
- Do not include images within this document

**Support Material** (OPTIONAL)

- One page maximum
- Press clippings, volunteer work, artwork/commission spotlight, or other relevant information

**Please note:**

- Attach all files to the email
- JPEG files are required for artwork images
- PDF or Word files are required for all documents
- Name each document "lastnamefirstname\_document", for example:  
KahloFrida\_coverletter.pdf  
KahloFrida\_imagelist.doc, etc.
- DO NOT include artwork images within the body of the email
- DO NOT send design proposals

- All submittals become property of the Capital Development Board Art-in-Architecture Program. Submissions can be made available for public viewing. The artist retains copyright.

## LEGAL AGREEMENT

The Capital Development Board Art-in-Architecture Program reserves the right to alter any aspect of the selection process or overall project in any way for its own convenience at any time. This Request for Qualifications does not constitute either an expressed or implied contract and these provisions are subject to change.

## QUESTIONS

The Art-in-Architecture Procedure Manual, commission opportunities, and other information are posted on the [AIA Program website](#). For questions, email **CDB.ArtinArchitecture@illinois.gov**.

## ABOUT THE ART-IN-ARCHITECTURE PROGRAM

The Illinois Art-in-Architecture Program promotes and preserves Illinois art and enriches communities by commissioning original artwork for public buildings constructed with State funds.

The enabling legislation for the Program requires that the Capital Development Board “shall set aside 1/2 of 1 percent of the amount authorized and appropriated for construction or reconstruction of each public building financed in whole or in part by State funds and generally accessible to and used by the public for purchase and placement of suitable works of art in such public buildings.” A committee including art professionals and the project architect oversees each project and selects the artwork.

Since its inception in 1977, the Art-in-Architecture Program has purchased or commissioned works of art by Illinois artists for public display throughout Illinois. For more information visit the [AIA Program website](#).





