



Illinois Capital Development Board
Art-in-Architecture Program

Request for Qualifications

for

Illinois Central College

Library and Administration Building Renovation

East Peoria, Illinois

Project Number: 810-036-026

CALL TO ARTISTS

The Art-in-Architecture Program of the Capital Development Board is pleased to announce a Request for Qualifications (RFQ) to Illinois professional artists to create permanent original public art for the Illinois Central College Library and Administration Building in East Peoria, Illinois.

FINAL DEADLINE Friday, September 12, 2025

3:00 P.M.

CDB.ArtinArchitecture@illinois.gov

Note: Applying before the final deadline is highly encouraged. Any portfolio submitted after the deadline will not be considered for this project.

ELIGIBILITY

These public art commissions and potential purchases are open to all professional artists, artisans, or artist-led teams *that live and work in the state of Illinois*.

- An artist/artisan is defined as a skilled practitioner that generates designs and concepts for creative works that reflect form, beauty, and aesthetic perception. All artists on a team must be from Illinois.
- Subcontractors may be used and are defined as those providing technical implementation such as construction, fabrication, and/or assembly for portions or all of a finished product under direct supervision and control of an artist.
- Faculty and staff of Illinois Central College are not eligible to apply for this commission.

CONSTRUCTION PROJECT

[Illinois Central College](#) is a community college with its main campus in East Peoria, Illinois. Established in 1967, the campus comprises 30 buildings. The Library/Administration Building is a 6-story building constructed in 1974.

The main purpose of this renovation and addition project at the Library/Administration Building is to create an inviting front entrance to welcome

students and visitors to the campus. Reorganizing department functions also allows for better visibility and access to needed services.

Areas addressed include admissions, registration, financial aid, student accounts, testing, access services, and other similar student services functions. Overall circulation and wayfinding into and throughout the Student Services Center are included as part of this project to create an easily navigable facility for students. The landscaping and site work will guide visitors to the new entry addition.

ARTWORK SITE AND OBJECTIVES

The Committee is seeking a 7'x7' wall installation located in the entrance lobby above the self-serve student kiosk stations. The artwork will welcome students and visitors, and provide further interest in the building reception area. The installation should celebrate ICC and its students, and be cognizant of the building aesthetic.

Artists are not limited to a specific medium. The artwork wall is brick with concrete backup, and provisions must be made regarding the weight of the installation and how it is fastened to the wall without causing damage. The artwork must be durable and safe with limited annual maintenance. Lastly, downlighting or a wall wash light may be installed at the ceiling above to highlight the art, and electrical provisions will be provided.

Reference [pages 7-9](#) for renderings of the building and artwork site.

SELECTION PROCESS

The Fine Arts Review Committee will review the portfolios of eligible applicants. At least three artists/teams will be selected as semi-finalists and paid a fee of \$500 each to develop and present a site-specific design proposal. After the presentations, the Committee will select a winning artist/teams for the commission. Correspondence will be sent to the semi-finalists and to the winning artist/team detailing the proposal process and contracts.

BUDGET DETAILS

The budget for the artwork is **\$23,000**. This budget covers all expenses associated with the completion and installation of the work including, but not limited to the project design, materials, fabrication, tools, project management, operations, meetings, travel, installation, licenses, insurance, contracted services, delivery of the work to the site, and documentation of the completed project. Any expense that exceeds the contracted amount will be the artist's responsibility.

The artist is responsible for working with the Capital Development Board Art-in-Architecture Program, the Client Agency, and other relevant partners to oversee all aspects of the art installation.

HOW TO APPLY

Email portfolio materials to **CDB.ArtinArchitecture@illinois.gov** no later than **Friday, September 12, 2025 at 3:00 P.M.** Any portfolio submitted after the deadline will not be considered for this project.

IF YOU PREVIOUSLY APPLIED TO THE ILLINOIS ART-IN-ARCHITECTURE PROGRAM

Please email the following:

Cover Letter- letter of intent or artist statement (one page maximum)

- Include the project in which you are applying
- Include name and contact information- address, telephone number, and email address

IF YOU HAVE NEVER APPLIED TO THE ILLINOIS ART-IN-ARCHITECTURE PROGRAM OR YOU WISH TO UPDATE YOUR PORTFOLIO

Please email a full portfolio which includes one copy of each of the following:

Cover Letter- letter of intent or artist statement (one page maximum)

- Include the project in which you are applying
- Include name and contact information- address, telephone number, and email address

Résumé (include contact information)

- If applying as a team, provide a resume for each team member

Artwork Images (up to 15 images for individuals or teams)

- One image per JPEG
- Pixel dimensions per image: approximately 600 x 800
- Image resolution: 72-300 pixels per inch
- Maximum file size per image: 1MB
- Name each image: “lastnamefirstnameimagenumber.jpg”, for example:
KahloFrida01.jpg
KahloFrida02.jpg
KahloFrida03.jpg, etc.

Artwork Image List (one document)

- A corresponding, numbered image list listing the artwork title, media, dimensions, date, location (if applicable), budget (if applicable), and brief description (optional)
- Do not include images within this document

Support Material (OPTIONAL)

- One page maximum
- Press clippings, volunteer work, artwork/commission spotlight, or other relevant information

Please note:

- Attach all files to the email
- JPEG files are required for artwork images
- PDF or Word files are required for all documents
- Name each document “lastnamefirstname_document”, for example:
KahloFrida_coverletter.pdf
KahloFrida_imagelist.doc
- DO NOT include artwork images within the body of the email
- DO NOT send design proposals
- All submittals become property of the Capital Development Board Art-in-Architecture Program. Submissions can be made available for public viewing. The artist retains copyright.

LEGAL AGREEMENT

The Capital Development Board Art-in-Architecture Program reserves the right to alter any aspect of the selection process or overall project in any way for its own convenience at any time. This Request for Qualifications does not constitute either an expressed or implied contract and these provisions are subject to change.

QUESTIONS

The Art-in-Architecture Procedure Manual, commission opportunities, and other information are posted on the [AIA Program website](#). For questions, email **CDB.ArtinArchitecture@illinois.gov**.

ABOUT THE ART-IN-ARCHITECTURE PROGRAM

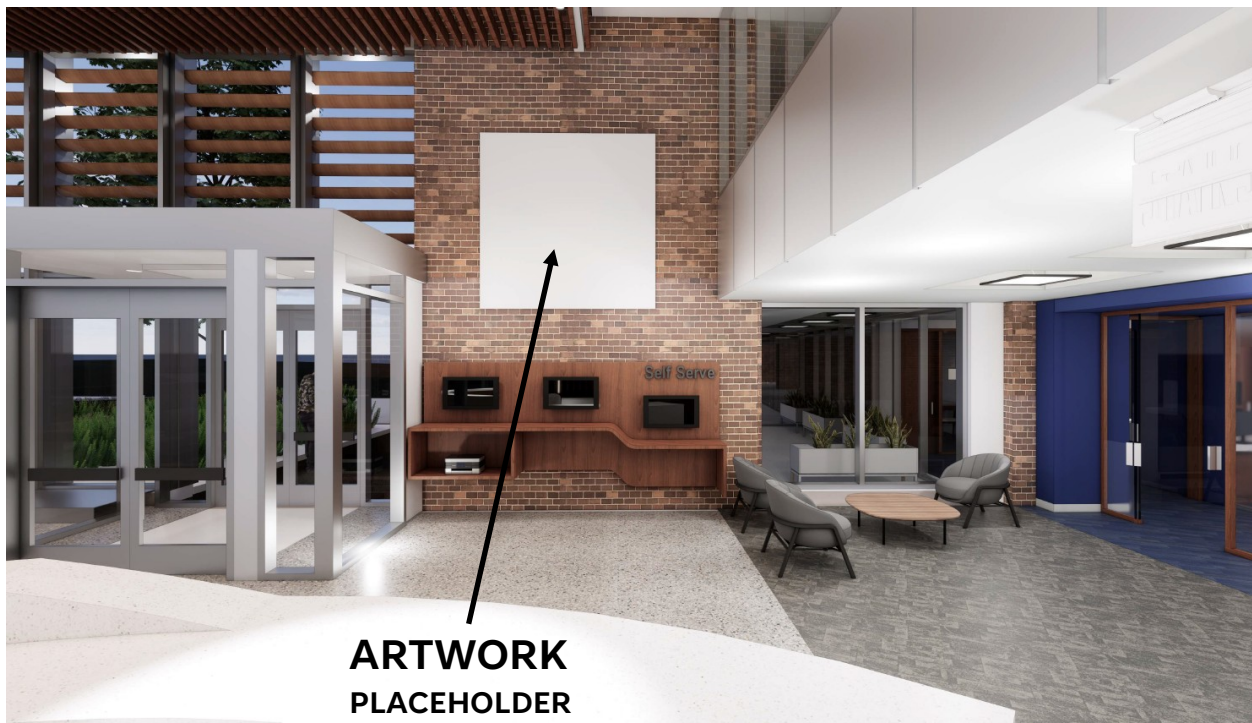
The Illinois Art-in-Architecture Program promotes and preserves Illinois art and enriches communities by commissioning original artwork for public buildings constructed with State funds.

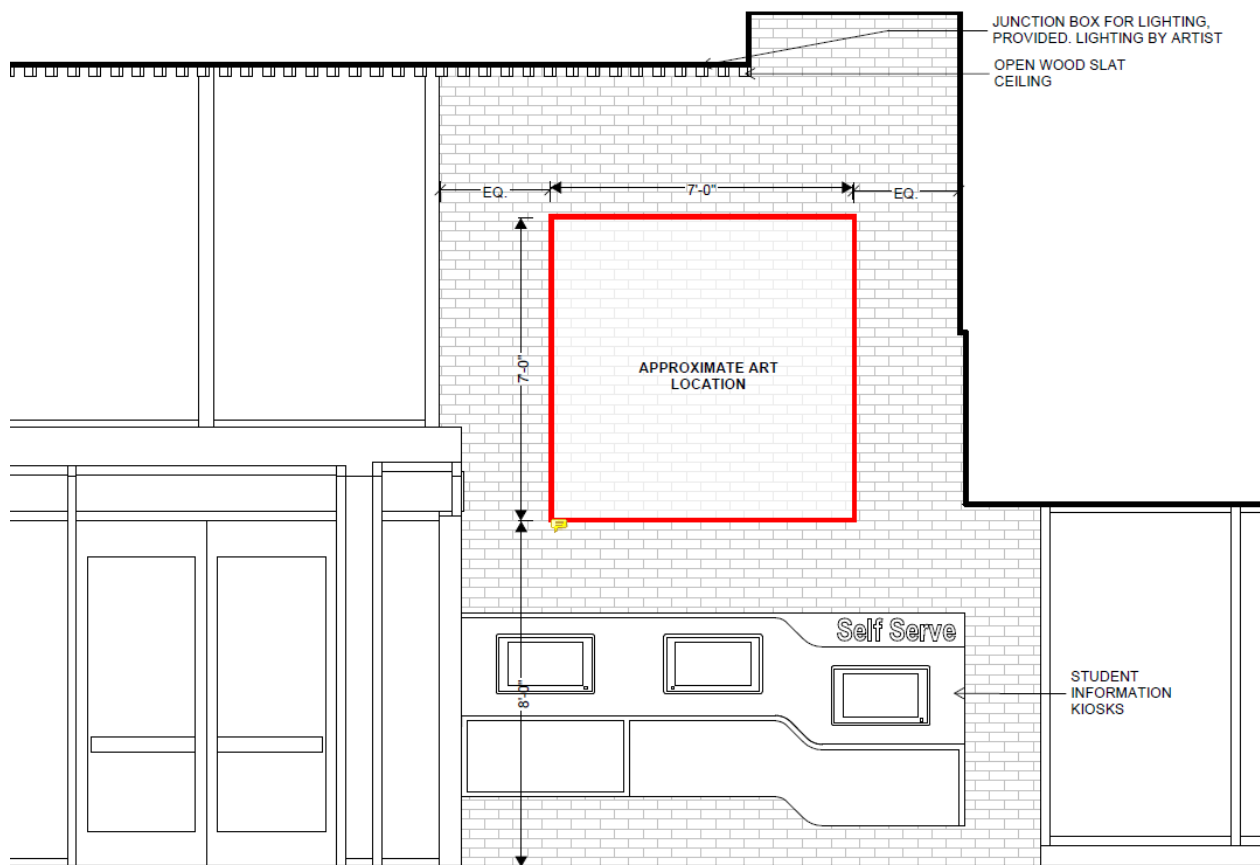
The enabling legislation for the Program requires that the Capital Development Board “shall set aside 1/2 of 1 percent of the amount authorized and appropriated for construction or reconstruction of each public building financed in whole or in part by State funds and generally accessible to and used by the public for purchase and placement of suitable works of art in such public buildings.” A committee including art professionals and the project architect oversees each project and selects the artwork.

Since its inception in 1977, the Art-in-Architecture Program has purchased or commissioned works of art by Illinois artists for public display throughout Illinois. For more information visit the [AIA Program website](#).



ICC Library and Administration Building
East Peoria, Illinois
810-036-026



**NOTE:**

The square artwork space is a placeholder; artists are not limited to a specific shape or a specific medium.