



Illinois Capital Development Board

# Art-in-Architecture

## Request for Qualifications

*Richland Community College*

*Student Success Center*

*Decatur, Illinois*

*Project Number: 810-026-012*

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## CALL TO ARTISTS

The Art-in-Architecture Program of the Capital Development Board is pleased to announce a Request for Qualifications (RFQ) to Illinois professional artists to create permanent original public art for the Student Success Center at Richland Community College in Decatur, Illinois.

**Deadline:** Friday, November 3, 2017  
4:30 P.M.

## ELIGIBILITY

These public art commissions and potential purchases are open to all professional artists, artisans, or artist-led teams *that live and work in the state of Illinois*.

- An artist/artisan is defined as a skilled practitioner that generates designs and concepts for creative works that reflect form, beauty, and aesthetic perception. All artists on a team must be from Illinois.
- Subcontractors may be used and are defined as those providing technical implementation such as construction, fabrication, and/or assembly for portions or all of a finished product under direct supervision and control of an artist.
- Faculty, instructors, and staff of Richland Community College are not eligible to apply for this commission.

## PROJECT SUMMARY

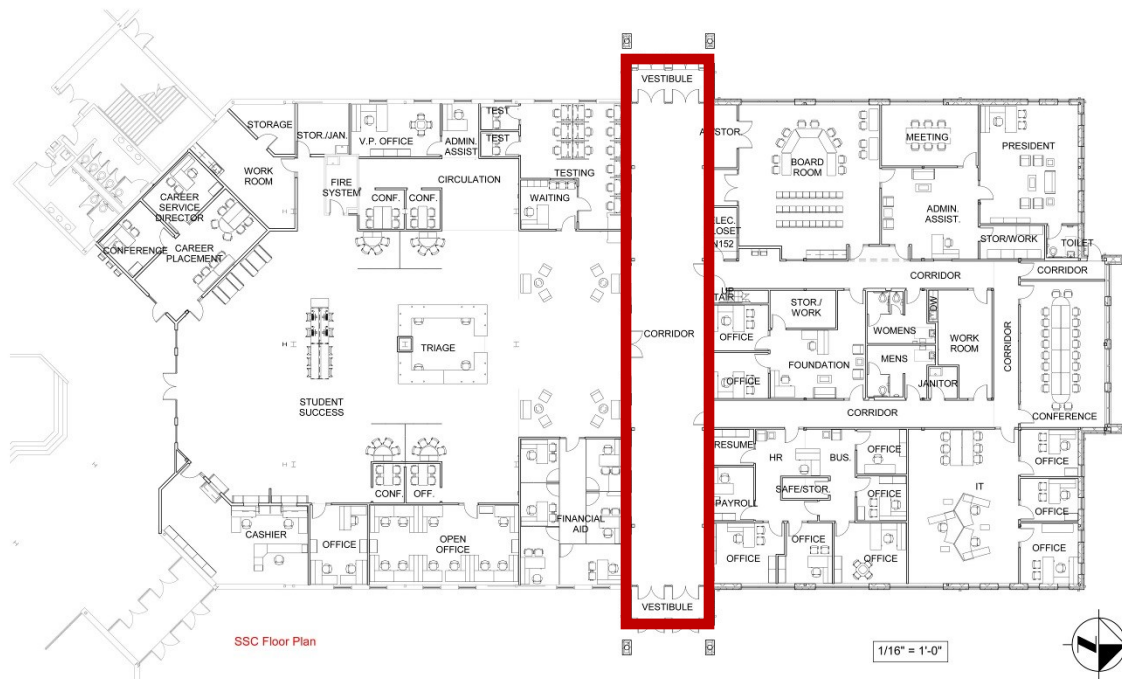
The Student Services Center currently is under construction and consists of a new 11,000 square-foot addition to the north wing and the renovation of 11,000 square-feet in the existing space. Student services that are currently dispersed throughout the campus will be consolidated into the space including financial aid, student advising, and registration.

## ARTISTIC OBJECTIVES

The committee is interested in an interior statement piece, pieces, or permanent installation.

In order for the piece to be durable, safe, and cost effective to maintain, media selections will be limited to fade-resistant and easily cleanable materials such as plastics, metals, glass, stone, wood, brick, and tile. Soft materials subject to fading such as textiles and paper are not suitable for the sun-lit environment.

The artwork will be located in the light-filled and airy corridor that will greet and usher students through the Center. The Committee would like art that hangs above the corridor with emphasis on the spaces near the vestibule areas. The art should fill the space with color. See corridor below.



## BUDGET DETAILS

The budget for the project is \$15,000.00

This budget covers all expenses associated with, but not limited to the project design, labor, fabrication, project management, materials, tools, contracted services, operations and meetings, and travel required to complete the artwork plus installation, related permits, licenses, taxes and insurance, and transportation and delivery of the work to the site, as well as documentation of the completed project. Any expense that exceeds the contracted amount will be the artist's responsibility.

The artist is responsible for working with the Capital Development Board Art-in-Architecture Program, the using agency, and other relevant partners to oversee all aspects of the art installation.

## SELECTION PROCESS

At least three artists/teams will be selected from the pool of eligible artists/teams and paid a fee of \$500.00 each to develop and present site specific proposals.

Letters will be sent to the selected artists/teams with details of the proposal process and contracts.

*Do not send a proposal unless you have been contacted by the Art-in-Architecture Coordinator.*

## LEGAL AGREEMENT

The Capital Development Board Art-in-Architecture Program reserves the right to alter any aspect of the selection process or overall project in any way for its own convenience at any time. This Request for Qualifications does not constitute either an expressed or implied contract and these provisions are subject to change.

## HOW TO APPLY

### IF YOU HAVE ALREADY APPLIED TO THE ILLINOIS ART-IN-ARCHITECTURE PROGRAM

You do not need to send your materials again if you applied *after November 1, 2012*. To apply for this project submit a Letter of Intent that includes

- the project name and project number
- your name and the name of your team members if applying as a team
- your most current contact information including address, telephone number, and e-mail address

### IF YOU HAVE NEVER APPLIED TO THE ILLINOIS ART-IN-ARCHITECTURE PROGRAM

Please e-mail or post a full package including ONE copy of each of the following *labeled with the artist's name as well as the project name and number*.

- *Résumé* (if a team, one for each member) with current contact information, including:
  - Name
  - Address
  - Phone
  - Fax
  - E-mail
  - Website
- *Artist Statement/Letter of Intent* (1 page maximum, double spaced)
  - If the submission is on behalf of a team, please identify the lead artist and indicate if the individuals have previously collaborated and the nature of the collaboration.

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- If the artist or artist team has worked with not-for-profit organizations, local governments, state agencies, or other similar and relevant groups, please describe the project.
  - *Up to 15 JPEG images of relevant past work.* Please provide the images in the following format:
    - One image per JPEG
    - Pixel dimensions per image: approximately 600 x 800
    - Image resolution: 72–300 pixels per inch
    - Maximum file size per image: 1MB
    - Name each image: lastnamefirstnameimagenumber.jpg, for example: mirojoan01, mirojoan02, mirojoan03, etc.
    - A corresponding, numbered, annotated image list with title, media, dimensions, location, brief description, date of the work, project budget, and project partners, if applicable.
    - If submitting by e-mail, please send images as attachments and not in the body of the e-mail.
  - *References* of at least three professionals (commissioning agency or organization, design or arts professional, architect, landscape architect, engineer, etc.) who have a detailed knowledge of the artist's work and working methods. Include contact name, complete address, telephone number, and e-mail for each reference.
  - *Optional.* One PDF file of additional support material, including press clippings or other relevant information on past projects (maximum 1MB file.)
  - *Digital Submittals* If the information is provided on a CD, include the documents (résumé, artist statement, image list, references, etc.) as well as the images, and label it clearly with artist or team name and date.
  - *PowerPoint presentations are not accepted.*

Please Note:

- Send art as JPEG files ONLY. Slides will not be accepted nor returned.
- **Do not send design proposals.**
- All submittals become property of the Capital Development Board Art-in-Architecture Program and will not be returned. Submissions can be made available for public viewing. The artist retains copyright.

## HOW AND WHERE TO SUBMIT

Interested artists must send application materials by **Friday, November 3, 2017 at 4:30 P.M.**  
Submissions received after this date will be kept for review for other Art-in-Architecture projects.

Application materials may be delivered by:

E-mail to **CDB.ArtinArchitecture@illinois.gov**

Hand delivery to address below

USPS or other mailing service to address below

Art-in-Architecture Program  
Capital Development Board  
Wm. G. Stratton Building, 3rd Floor  
401 South Spring Street  
Springfield, IL 62706

## QUESTIONS?

Contact the Art-in-Architecture Program at **CDB.ArtinArchitecture@illinois.gov**

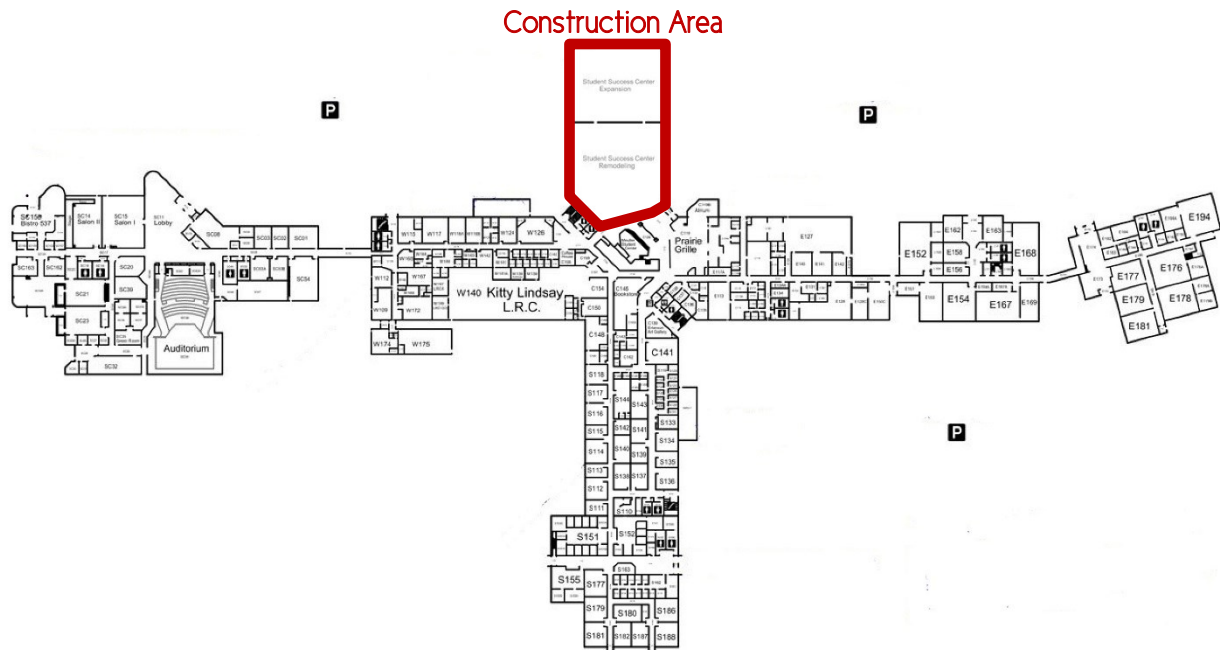
The Art-in-Architecture Procedure Manual, commission opportunities, and other information is posted at [www.illinois.gov/cdb/services/art](http://www.illinois.gov/cdb/services/art)

## ABOUT THE ART-IN-ARCHITECTURE PROGRAM

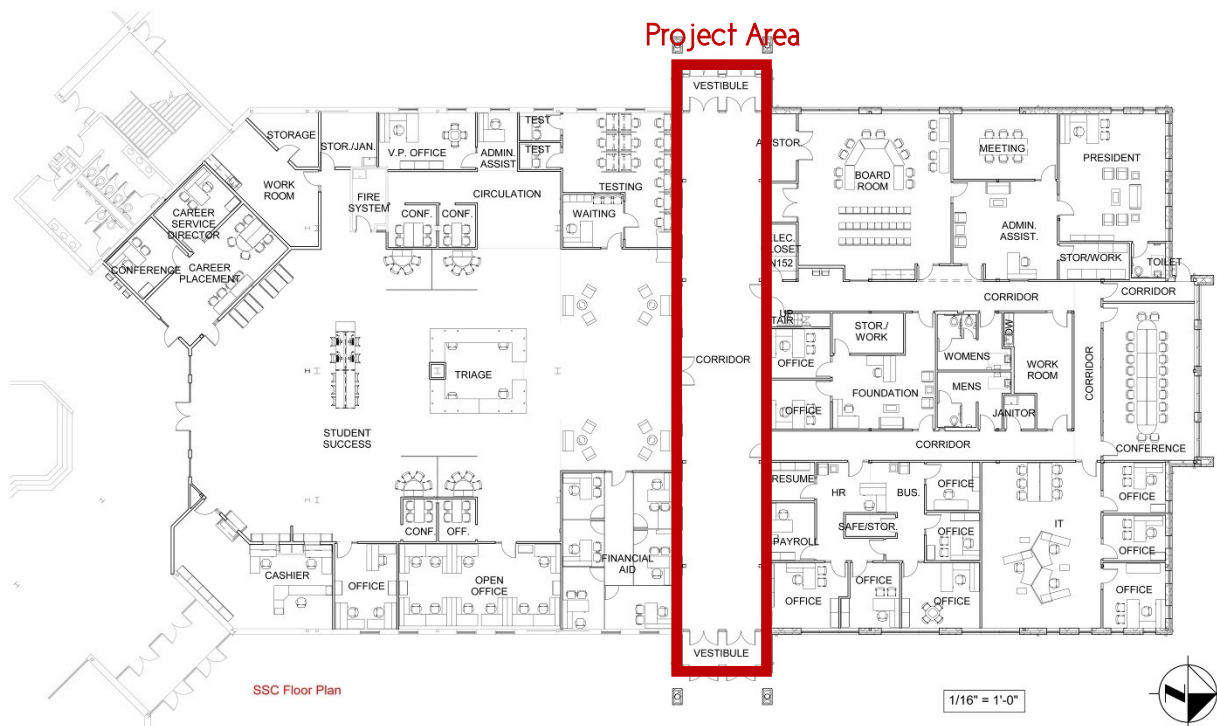
The Illinois Art-in-Architecture Program promotes and preserves Illinois art and enriches communities by commissioning original artwork for public buildings constructed with State funds.

The enabling legislation for the Program requires that the Capital Development Board "shall set aside 1/2 of 1 percent of the amount authorized and appropriated for construction or reconstruction of each public building financed in whole or in part by State funds and generally accessible to and used by the public for purchase and placement of suitable works of art in such public buildings." A committee including art professionals and the project architect, and oversees each project and selects the artwork.

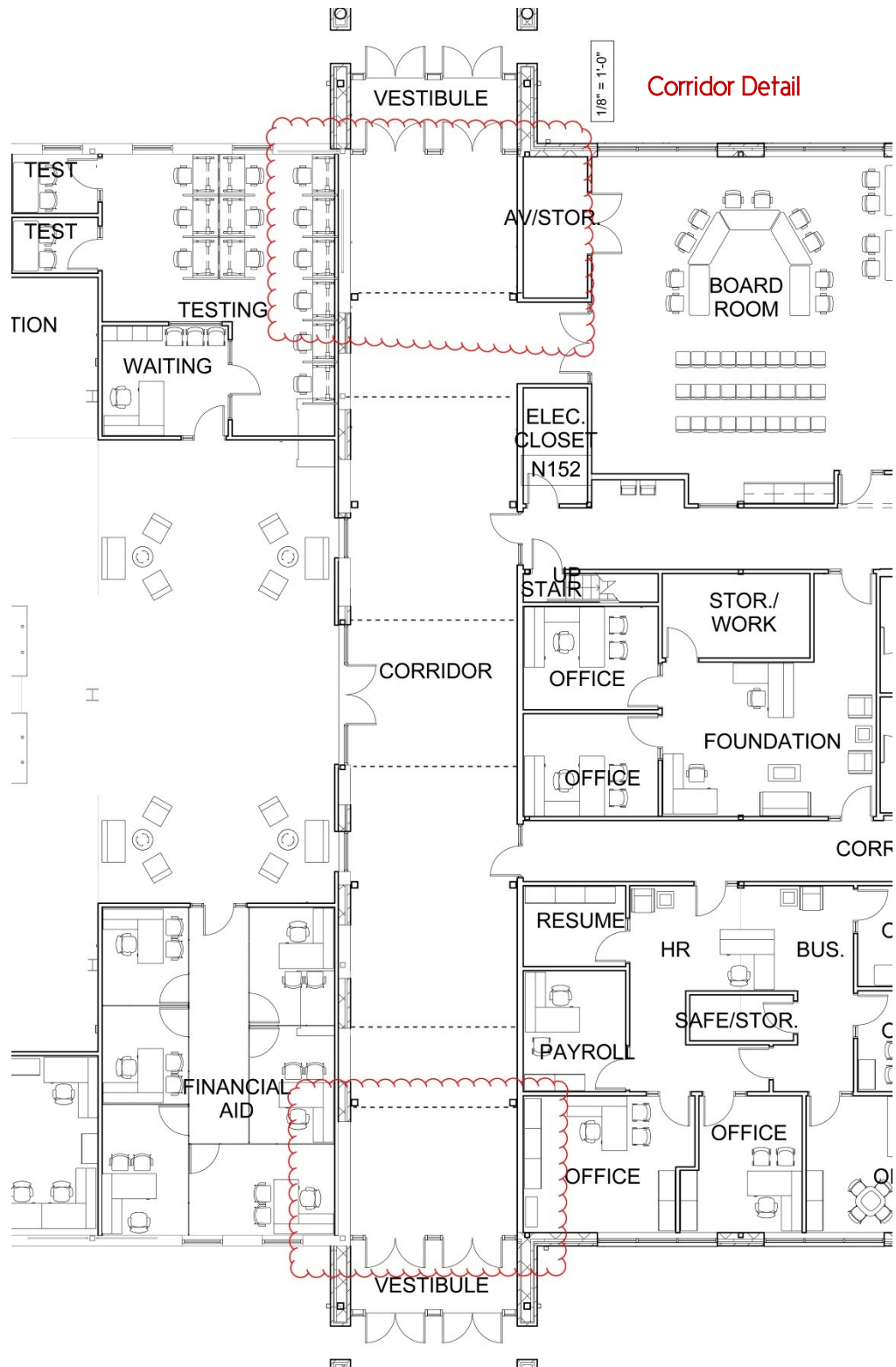
Since its inception in 1977, the Art-in-Architecture Program has purchased or commissioned works of art by Illinois artists for public display throughout Illinois. For more information visit [www.illinois.gov/cdb/services/art](http://www.illinois.gov/cdb/services/art).



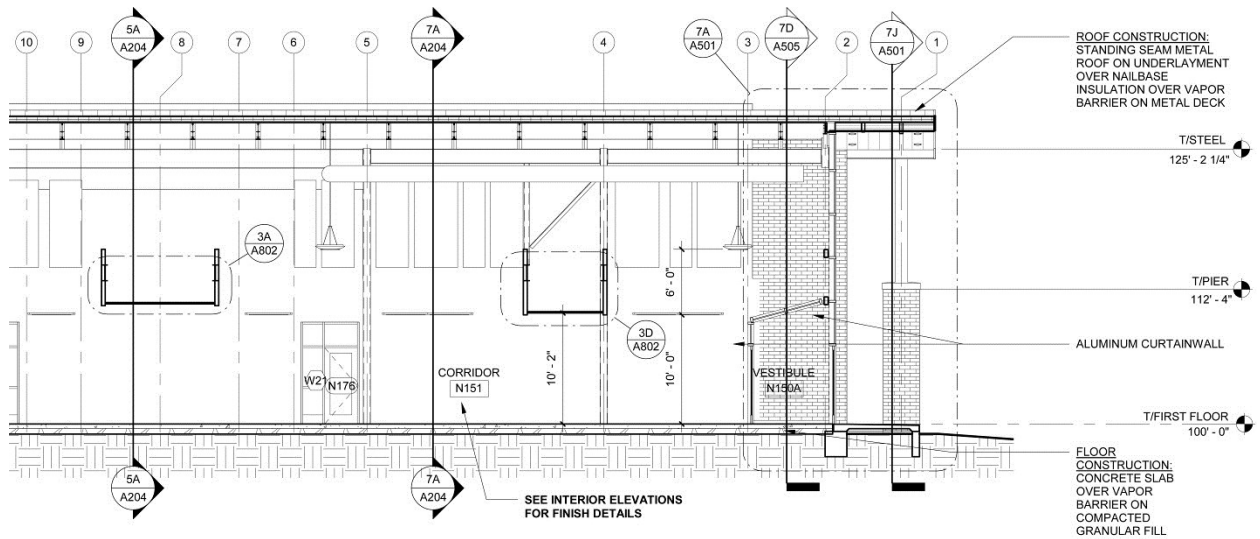
Richland College, Student Success Center











### Corridor Sections

