



*Jeff Heck, Executive Director*

MEMORANDUM

BOARD MEMBERS

James Reilly  
*Chairman*

Lyn M. Ramage

Charles W. Beatty, III

William A. Lowry, Sr.

Steve Orlando

Sam McDonough

Jack V. Carney

Im. G. Stratton Building  
31 South Spring Street  
Third Floor  
Springfield, Illinois  
2706-4050

James R. Thompson Center  
30 West Randolph Street  
Suite 14-600  
Chicago, Illinois  
3601-3283

Urban-Richmond Economic  
Development Center  
740 Innovation Drive  
Suite 258  
Aurora, IL  
2903-6102

DOT District 3  
Headquarters  
30 East Norris Drive  
Second Floor  
Mt. Airy, Illinois  
1350-0697

East St. Louis  
Community College Center  
31 James R. Thompson Blvd.  
Building B., Suite 1025  
St. Louis, Illinois  
2201-1129

17.782.2864  
17.524.0565 FAX  
17.524.4449 TDD  
[www.illinois.gov/cdb](http://www.illinois.gov/cdb)

FROM: Freedom of Information Officer, Illinois Capital Development Board

DATE: July 2018

SUBJECT: INFORMATION POSTED PURSUANT TO THE FREEDOM OF  
INFORMATION ACT ("FOIA")

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This memorandum is posted pursuant to the Illinois Freedom of Information Act (5 ILCS 140) and contains the following information:

- I. A description of the Illinois Capital Development Board ("CDB"), including the identification of CDB's Board Members, a block diagram outlining its subdivisions, the total amount of its operating budget, the location of its satellite offices, and the approximate number of full and part-time employees.
- II. A description of the methods whereby the public may request information and public records from CDB, including the name of CDB's designated FOIA Officer, the address where requests for public records should be directed and any fees allowable under FOIA.
- III. Fee Schedule for Records.

**I. DESCRIPTION OF THE ILLINOIS CAPITAL DEVELOPMENT BOARD**

Enacted under the Capital Development Board Act (20 ILCS 3105), the Capital Development Board ("CDB") is the construction management agency for Illinois state government. CDB oversees the construction of new state facilities, such as prisons, college and university classroom buildings, mental health hospitals and state parks. In addition, CDB is responsible for renovation and rehabilitation projects at the State's 8,441 state-owned buildings containing more than 96 million square-feet of floor space.

The agency also works with the Illinois State Board of Education to administer grants for school construction and renovation to local elementary and secondary school districts through the School Construction Program. In addition to its construction duties, CDB also is responsible for the removal of hazardous materials such as asbestos and lead from state-owned facilities, the replacement of leaking underground storage tanks on state property and the remodeling of state buildings to accommodate persons with disabilities.

Established to better manage the state's capital improvement programs, the agency is guided by a seven-member, bi-partisan board that deliberates matters of policy, approves the selection of design professionals through the 1991 Qualifications-Based Selection System and sets direction for the agency. The board members, who are appointed by the Governor and confirmed by the Illinois Senate, serve four-year, unpaid terms. They also are charged with selecting an executive director, who is responsible for the daily operation and management of the agency and its employees. Board members are as follows:

### **James Reilly - Chairman**

Governor Bruce Rauner appointed former State Representative James Reilly as the Chairman of the Capital Development Board in April 2015. Reilly brings decades of experience in public sector development. Reilly is the former CEO of the Metropolitan Planning and Exposition Authority (MPEA), where he oversaw operations and policy. He held the position twice, from 1989-1999 and from 2012-2015. He has overseen the redevelopment of Navy Pier, expansion of McCormick Place and development of the Hyatt Regency McCormick Place. He also served as a trustee of the MPEA from 2010 to 2012 before his second tenure as CEO. In between stints at the MPEA, Reilly was a consultant to the hospitality industry at the Reilly Consultant Group. He was also the chairman of the Regional Transit Authority from 2005-2010 and was the CEO of the Chicago Convention and Tourism Bureau from 1999-2004. Reilly has extensive experience in state government, serving as chief of staff to Governor Jim Edgar from 1994-1995 and for Governor Jim Thompson from 1983 to 1989. He also served in the General Assembly for six years as a state representative. Reilly earned his bachelor's degree from Illinois College and a law degree from the University of Chicago. He lives in Chicago.

### **Glyn Ramage**

Glyn M. Ramage of Millstadt was named to the Capital Development Board in August, 2002. He was appointed acting chairman of the CDB between February and April of 2004. Member Ramage has served as the business manager for the Twelve Counties Southwestern Illinois Laborers District Council since 2000. He is a 26-year member of the Laborers' Local No. 100 in East St. Louis and has served as business manager of the Local since 1993. Member Ramage serves as chairman of the Foundation for Fair Contracting of Southwestern Illinois, Inc. and is a director of the Labor Management Work Preservation & Construction Industry Promotional Trust of Southwestern Illinois.

### **Miles W. Beatty III**

Miles W. Beatty III of Lake Zurich, President of Beatty Decorating Company, was named to the Capital Development Board in January of 2012. Beatty has been president of Beatty Decorating Company, a firm that specializes in painting, wall coverings and specialty finishes, since 1992. He joined the family-owned firm as an apprentice in 1972. He is on the Board of Directors of the Finishing Contractors Association of Chicago and is a Trustee of the Chicago Painters and Decorators Pension Fund. Beatty has been an Illinois resident for 59 years. He and his wife Pam have three adult children.

### **William A. “Bill” Lowry, Sr.**

William A. “Bill” Lowry, Sr. was named to the Capital Development Board in May 2014. He is President and Managing Shareholder of Nyhan, Bambrick, Kinzie & Lowry, P.C., a Chicago law firm with 47 attorneys. His specialty is in Workers' Compensation and Employer Liability Law. Bill has received numerous professional recognitions, including being named among Chicago’s Best Lawyers. He is the author of several legal articles and presents lectures at seminars relating to insurance and employment law. Bill is a board member of Lake Forest College, Loyola University of Chicago School of Law, Chicago Children’s Museum, Chicago Family Directions, Legal Prep Charter Academies, Coordinated Advice and Referral Program for Legal Services and The Ancona School.

### **Steven Orlando**

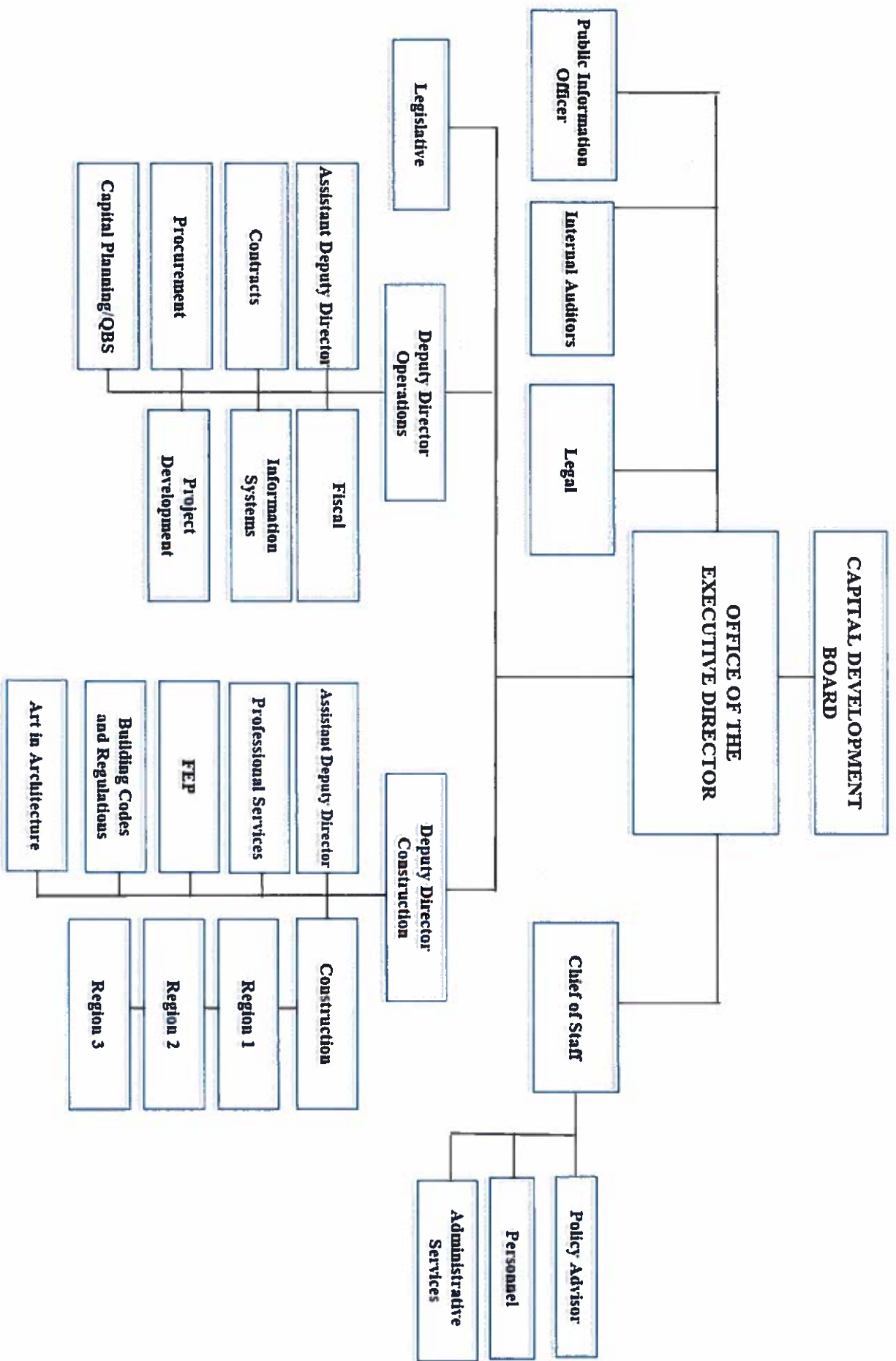
Governor Bruce Rauner appointed Steven Orlando to the Capital Development Board in April 2015. Orlando brings a marketing and insurance background to the board. Currently, Orlando is the Vice President of Sales for the Candos Agency, which is an insurance and financial services agency. He has worked for the agency since 2005 and markets health insurance and other benefits to small employers and individuals. Prior to the Candos Agency, Orlando worked for Heartland Blood Centers as a marketing representative. He assisted churches, businesses and high schools with blood drives by recruiting donor and supplying prizes and gifts. Orlando also worked at Farmers Insurance for nearly three years as a personal lines underwriter. Orlando earned his bachelor’s degree from Northern Illinois University. He lives in Plainfield.

### **Pamela McDonough**

Pamela McDonough of Chicago was named to the Capital Development Board in November, 2015. She brings more than 30 years of experience in both the public and private sectors to the board. McDonough is the President of the DeAngelo McDonough Construction Management Company. She has been with the construction management company since 2003. She also serves as President of McDonough Enterprises, Ltd., which is a business development company that performs technical assistance and association management for not-for-profits. Before this work, McDonough served as the first woman director of the Illinois Department of Commerce and Community Affairs. Under her leadership Illinois ranked first in the nation for economic development in 2001 and 2002. She also served in many other state government leadership roles including serving as Deputy Director of the Capital Development Board from 1992 to 1995. McDonough is an active member of the community. She sits on the Affirmative Action Advisory Board, the Federation of Women Contractors Board, the Women’s Business Development Center Board and the Wilbur Wright College President’s Advisory Committee. McDonough earned her bachelor’s degree from Northeastern Illinois University and earned a Master’s in Public Administration from Sangamon State University. She lives in Chicago.

### **Jack Carney**

Governor Bruce Rauner has appointed Jack Carney to the Capital Development Board in February 2016. His experience in construction and construction management will bring a valuable perspective to the position. Carney previously managed ASC Construction, a heavy construction company in Boise, Idaho that specialized in dams, power houses, pulp and paper mills, and industrial projects. Carney was previously the President of Gray International and the VP of the Western Region at Morrison-Knudsen. Carney holds a bachelor’s degree from Arizona State University. He lives in Arlington Heights.



The total operating budget for the Illinois Capital Development Board for fiscal year 2018 is as follows:

Appropriation Line	FY 19 Appropriation
<b>Capital Development Fund</b>	
Personal Services	11,500,000
Retirement	5,935,600.00
Social Security	862,500
Group Insurance	3,336,000
Contractual Services	462,500
Travel	152,700
Commodities	25,900
Printing	14,500
Equipment	10,000
EDP	282,100
Telecommunications	163,600
Operation of Autos	18,500
Operations	727,000
Assessments	1,268,500
Project Software	1,000,000
<b>Sub-total</b>	<b>25,759,400</b>
<b>Revolving Fund</b>	<b>2,000,000</b>
<b>School Infrastructure Fund</b>	<b>600,000</b>
<b>GRAND TOTAL</b>	<b>28,359,400</b>

The Capital Development Board employs approximately 110 full-time employees and is headquartered at the William G. Stratton Building, 401 South Spring St., 3<sup>rd</sup> Floor, Springfield, IL 62706. Other locations are as follows:

James R. Thompson Center  
14th Floor  
100 West Randolph Street  
Chicago, IL 60601  
PH: 312/814-6000  
FAX: 312/814-2041

Dunn-Richmond Economic Development Center  
Suite #258  
1740 Innovation Drive  
Carbondale, IL 62903  
PH: 618/453-8232  
FAX: 618/453-8233

Ottawa Satellite Office 2nd Floor IDOT Dist. # 3 Hdqtrs.  
700 E. Norris Drive  
Ottawa, IL 61350  
PH: 815/433-7120  
FAX: 815/433-7123

E. St. Louis Community College Center – Bldg. B  
Suite 1025  
601 James R. Thompson Boulevard  
E. St. Louis, IL 62201  
PH: 618/874-6589  
FAX: 618/874-6590

Rock Cut State Park Office  
7318 Harlem Road  
Loves Park, IL 61111  
PH: 815/885-3317  
FAX: 815/885-3664

Dixon Correctional Center  
Bldg. 1, Room 141  
2600 Brinton Avenue  
Dixon, IL 61021  
PH: 815/288-0246  
FAX: 815/288-0557

## **II. REQUEST FOR RECORDS UNDER THE FREEDOM OF INFORMATION ACT**

Chris Miles, Executive II for the Capital Development Board, currently serves as the Freedom of Information Officer. The Freedom of Information Officer is responsible for receiving and responding to request for public records.

Requests for Capital Development Board records under the Freedom of Information Act ("FOIA") may be submitted to the Freedom of Information Officer at the following address:

Capital Development Board  
401 South Spring Street, 3<sup>rd</sup> Floor  
Springfield, IL 62706  
Attn: Freedom of Information Act Officer

CDB does not accept FOIA requests via telephone. Facsimile requests will be honored at 217-524-0565 and e-mail requests will be honored at [CDB.FOIA@Illinois.gov](mailto:CDB.FOIA@Illinois.gov).

When submitting a FOIA request, please be as specific as possible and clearly describe the documents being sought, or documents you wish to inspect, including the project/contract numbers and a description of the project if applicable. Please include your name, affiliation, address and phone number.

Upon receipt of your request, the FOIA Officer will review your request and respond within 5 working days of receipt of the request. Responses may include but are not limited to a full disclosure of documents, a disclosure of documents with certain information redacted, a notification that CDB needs up to an additional 5 working days to respond, or a denial or partial denial of your request due to certain exemptions under the Act.

CDB may charge fees reasonably calculated to reimburse its actual cost for reproduction and for the use by any person of the equipment of the public body to copy records. CDB may waive fees if "the person requesting the documents states the specific purpose for the request and indicates that a waiver or reduction of fee is in the public interest" in accordance with 5 ILCS 140/6 (c).

**III. FEE SCHEDULE FOR RECORDS**

**Joint Committee on Administrative Rules**  
**ADMINISTRATIVE CODE**

**TITLE 2: GOVERNMENTAL ORGANIZATIONS  
SUBTITLE E: MISCELLANEOUS STATE AGENCIES  
CHAPTER VI: CAPITAL DEVELOPMENT BOARD  
PART 1651 ACCESS TO RECORDS OF THE CAPITAL DEVELOPMENT BOARD  
SECTION 1651.APPENDIX A FEE SCHEDULE FOR DUPLICATION AND  
CERTIFICATION OF RECORDS**

**Section 1651.APPENDIX A Fee Schedule for Duplication and Certification of Records**

<b>TYPE OF DUPLICATION</b>	<b>FEE (PER COPY)</b>
Paper copy from original, up to and including 50 copies of black and white, letter or legal sized copies	No charge
Paper copy from original, in excess of 50 copies of black and white, letter or legal sized copies	\$.15/page
Paper copy from microfilm original	\$.15/page
Microfilm diazo from original	\$.50/diazo
VHS video copy of tape	Actual cost of the reproduction
Audio tape copy of tape	Actual cost of the reproduction
CD ROM disk	Actual cost of the reproduction
Photograph from negative	Actual cost of the reproduction
Blueprints/oversized prints	Actual cost of the reproduction
Paper copies in color or in a size other than letter or legal	Actual cost of the reproduction
Certification fee	\$1.00/record

NOTE: Expense for delivery other than by First Class U.S. Mail must be borne by the requester.